

Facility Management Division

Ref: HO/FMD/Procurement/2023/230

March 22, 2023

Subject: Request for Quotation (RFQ) for Supplying & Installing and Refilling & Servicing of Fire Extinguisher, Security Alarm Bell and its Spare Parts for a period of 06 (six) months.

Dear Sir,

We are pleased to invite sealed Quotation from reputed supplier(s) which is to be forwarded us under in cover letter for the items on the basis of as per specifications and terms & conditions mentioned below:

Table A : New Items

Sl	Item	Within Dhaka City		Vicinity of Dhaka City i.e. Savar, Gazipur, N.gonj, Narshingdi & Munshigonj		Outside Dhaka City & Vicinity		Remarks
		Unit Rate (TK)	Approx. Qty. Pcs	Unit Rate (TK)	Approx. Qty. Pcs	Unit Rate (TK)	Approx. Qty. Pcs	
1.	A, B, C & E Dry Chemical Powder Capacity: 5kg. Brand: please mention Model: please mention Country of origin: please mention		15		5		20	
2	A, B, C & E Auto Dry Chemical Powder Capacity: 6kg. Brand: please mention Model: please mention Country of origin: please mention		15		10		10	
3.	CO ₂ Fire Extinguisher Capacity: 5kg. Brand: please mention Model: please mention Country of origin: please mention		10		10		15	
4	Security Alarm (2XBell, size-6'', 3XSwitch) Brand: please mention Model: please mention Country of origin: please mention		5		5		10	

Table B: Rate of Refilling & Servicing

1.	A, B, C & E Dry Chemical Powder Capacity: 5kg Country of origin: please mention		280		85		400	
2	A, B, C & E Auto Dry Chemical Powder Capacity: 6kg Country of origin: please mention		65		20		95	
3	CO ₂ Fire Extinguisher Capacity: 5kg Country of origin: please mention		160		50		200	

Table C: Spare Parts

SL	Item	Unit Rate (TK)			Remarks
		Within Dhaka City	vicinity of Dhaka City i.e. Savar, Gazipur, N.gonj, Narshingdi & Munshigonj	Outside Dhaka City & Vicinity	
01.	Meter (Fire Extinguisher) Country of origin: please mention				Per Pc
02.	Hose Pipe Country of origin: please mention				Per Pc
03.	New Bulb Country of origin: please mention				Per Pc
04.	Inner Pipe Country of origin: please mention				Per Pc
05.	Belt Country of origin: please mention				Per Pc
06.	Bulb Repairing Country of origin: please mention				Per Pc
07.	Clam Country of origin: please mention				Per Pc
08.	Cable (BRB & equivalent) Country of origin: please mention				Per Feet

Terms & Conditions:

01.	Execution of the Work	1. Work Order for supply & installation will be issued as and when required basis. 2. Refilling & servicing will be done as and when required.
02.	Place of Work	Will be mentioned in the work order which to be issued time to time.
03.	Price Validity	06 (six) months from the date of first work order.
04.	Warranty	New Cylinder: 10 years from the date of installation Chemical: 01 (one) year from the date of installation and refilling. Security Alarm Bell: 02 years from the date of installation.
05.	Description and Quality	(i) the goods & services shall be fit for their purpose, of satisfactory quality and free from defects in material or workmanship (ii) the goods & services shall comply with all applicable laws and regulations (iii) the goods & services shall conform with standards & specifications
06.	Inspection	Signing of the delivery receipt of any goods & services by PBL shall not imply acceptance by PBL. PBL have a right to carry out inspections and tests if seems not fit to quality of conformance of the goods & services in that case supplier shall provide all the reasonable assistance free of charge.
07.	Payment	Payment will be made after successful installation & refilling and full satisfaction of concerned Branch/Division.
08.	Deductions	VAT & AIT will be deducted from your bill as per Govt. rules.
09.	Support and Service	Support service must be provided within 24 hrs (Dhaka area) and 72 hrs (other areas) after lodging the complaint by the user.
10.	Training	You have to arrange training during installation of the products for our officials to make understand the operations of the supplied items.
11.	Penalty	If the work is not completed within the time period as fixed in this work order you shall be liable to give penalty @ Tk.200.00 only per day of delay which shall be realized from your bill.
12.	Required Documents	1. Up-to-date Valid Trade License. 2. Certificate of Incorporation 3. Valid TIN Certificate 4. VAT Registration Certificate 5. Bank Solvency Certificate 6. At least 05 (five) years' work experience to related works. 7. Vendor must have work experience with Banks. 8. List of Branches/ Local Office and contact person cell number.
13.	Cancellation	Bank authority reserves the right to cancel the work order for any violation of the clauses mentioned above or for any other valid reason.



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The quotation must be submitted in your company letter head pad and dropped in the tender box kept at Prime Bank Limited, Facility Management Division, Head Office, Facilities Tower (6th Floor), Kha-199/2, Maddhya Badda, Pragati Sarani, Dhaka-1212 by **03 April 2023, 3:30 pm** and will be opened on the same day and same place.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever. Further, Bank shall not be under any obligation to accept the lowest quotation.

For any query please feel free to contact with Mr. Bashas Abu Sharif (01623551405).

Kazi Sohel Masud
AVP, Procurement