

Facility Management Division

Ref: Prime/HO/FMD/IT/2022/16

Date: March 22, 2022

Sub: Request for Quotation (RFQ) for AMC of Oracle CSI#21228855 & CSI#14824431

Dear Sir,

Prime Bank has been using products and options from Oracle Corporation. To maintain, support, services, versions up-gradation, patching of these products, the Bank needs to continue existing AMC CSI#21228855 and CSI#14824431 with Oracle. The bidder will be responsible for payment of the Annual Maintenance Contract (AMC) against Oracle CSI#21228855 and CSI#14824431 as outlined in the technical specification section of this RFQ. In this connection, Prime Bank Limited is inviting proposals from experienced and reputed vendors for the captioned subject. For this purpose, we are inviting you to submit technical & financial offer along with other information in your letterhead pad.

RFQ Terms & Conditions and Instructions to the Bidders

AMC of Oracle CSI#21228855 & CSI#14824431

| | | |
|----|-------------------------------------|--|
| 1 | RFQ Reference No. | Prime/HO/FMD/IT/2022/16 |
| 2 | Name of the Work/Services | AMC of Oracle CSI#21228855 & CSI#14824431 |
| 3 | Place of Work | IT Division, Prime Bank Head Office |
| 4 | RFQ submission place | Facility Management Division I Prime Bank Limited Facilities Tower (6 th Floor), Kha-199/2, Maddhya Badda, Pragati Sarani, Dhaka-1212 Cell: +880 1730-781194 |
| 5 | RFQ submission Date and Time | 29 March, 2022; Time: 3pm |
| 6 | Contact Person for Technical issues | Md. Shafiul Alam, Designation-AVP , Email: mdshafiul.alam@primebank.com.bd , Phone no.: 01717459111 |
| 7 | Written offer | Complete proposal/offer must be in written clearly in Company Letterhead Pad, duly signed and sealed with date by the authorized representative of the Company. Quoted Price must be in figure and words. There should not be any cutting / erasing / overwriting in the bid documents |
| 8 | Delivery Timeline | 07 days after issuing of PO |
| 9 | Inclusive Price/cost | Quoted price must be included, delivery and installation cost, VAT, Taxes & all other duties, fees/charges as applicable. VAT & Taxes will be deducted from the bill as per Govt. rules. |
| 10 | Payment Terms | Payment will be made in local currency through Account Transfer/Pay Order. |

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|----|--------------------------------|---|
| 11 | Rights of Prime Bank | Prime Bank reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. Prime Bank is not obliged to purchase the lowest offer or any offer at all. Prime Bank reserves the right to share the Bidder's response to this RFQ with its advisors and concern Business Units. Prime Bank reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any reason. |
| 12 | Manipulation and Action | Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding. |
| 13 | Incomplete Bid | The bid will be automatically cancelled if the requisite terms & conditions are not fulfilled. |
| 14 | Seal Bid | All the envelopes shall be properly sealed and Signed. Bids without seal and sign will not be considered. Prime Bank Limited reserves the right to reject or accept any or all the bids without showing any reasons. |
| 15 | Documents | Valid Registration/ownership document, up-to-date VAT & TIN certificate, up-to-date Trade License, and up-to-date Bank Solvency Certificate. Distributorship or Sole Distributorship certificate. |
| 16 | Bid Price | Bid prices must be quoted in BDT. The payment will also be made in BDT. |

INFORMATION DATA SHEET OF BIDDER :

| | | |
|--|---|--|
| Name of the Company | : | |
| Usual Mailing Address | : | |
| Year of Establishment/Incorporation | : | |
| Number of years in operation | : | |
| Name with phone numbers of Key person (Chairman/Managing Director/other) | : | |
| Name, Designation with phone number of contact person | : | |
| VAT Registration No. | : | |
| TIN | : | |
| Name & location of Regional Offices with phone numbers | : | |
| Company Profile : Give a brief description of your company preferably in 100 words | : | |


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|--|---|---|-----------------------------|
| | | | |
| | List of clients having work-order as same | : | |
| | Name of Client (s) | | Address with contact number |
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ELIGIBILITY REQUIREMENT FOR THE BIDDER

The bidder will respond to the required eligibility criteria in the tabular format according to Table 2.1. Particular eligibility criteria can be fulfilled by presenting the related documents demonstrating the eligibility. The reference (page number and section number) of the presented document must be mentioned in the response column.

Table 2.1: Response Format of the Bidder to Eligibility Criteria

| Item | Eligibility Criterion | Required Response of the bidder (Should submit required documents with the bid in support of the response) | Compliant | Non-compliant | Remarks |
|------|---|--|-----------|---------------|---------|
| | | | | | |
| 1. | The bidder should be a legal entity and a registered company that has not been prohibited by Bangladeshi or international court(s) to enter into contracts. Should have at least 5 years of experience in the relevant business. | Certificate of incorporation and years of business as required Also, a declaration that none of the bidders has been prohibited by domestic or international court(s) to enter into contracts should be furnished. | | | |
| 2. | The bidder should have its own/representative office and | Proof of address of the registered office of all the participating bidders | | | |

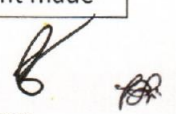


| Item | Eligibility Criterion | Required Response of the bidder (Should submit required documents with the bid in support of the response) | Compliant | Non-compliant | Remarks |
|------|---|--|-----------|---------------|---------|
| | strong presence in Dhaka with well-equipped service/support/ system up-gradation cell manned with adequate qualified technical personnel for the maintenance and the support of the proposed products/ systems. | should be submitted. Floating or home addresses shall not be considered as established offices. Resume of qualified technical personnel should be submitted. | | | |
| 3. | The bidder must be assessed under Income Tax Department | Proof of submitting tax return, Income Tax Certificate and VAT certificate in the latest fiscal year. | | | |
| 4. | Ongoing AMC agreement with at least 5 (Five) organizations preferably in the banking sector. | Copy of AMC Agreement must be submitted. | | | |
| 5. | The bidder must hold manufacturer authorization on this bid for the items those are not produced by the bidder itself but offered in the bid | The bidder must submit such authorization letter from the original manufacturer. | | | |
| 6. | All types of paper / documents should be serially numbered and a clear indexing should be incorporated and bear a signature in each of those documents. | A document with page numbers and a proper index | | | |
| 7. | 5 years of IT related business experience. | Work order or Client Certificate for similar solution. | | | |

(Enclose necessary documentary proof)

Note: This should be in the letter head pad of the bidder and duly signed as per this format.

I/we solely declare that the statements made above are correct. I/We agree that any misstatement made



| Item | Eligibility Criterion | Required Response of the bidder (Should submit required documents with the bid in support of the response) | Compliant | Non-compliant | Remarks |
|---|-----------------------|---|-----------|---------------|---------|
| <p>by us, if detected later on, shall render our application unacceptable to the Bank.</p> <p>(Signature)</p> <p>(Name & designation of Authorized Signatory)</p> <p>(Name & Address of the Bidder with Seal)</p> | | | | | |

PAYMENT

- The vendor may issue single work order or in phases. The vendor may submit bill/invoice after work completion and bank will make payment accordingly.
- While making payment, VAT & income Tax will be deducted at source as per Govt. rule.

Agreement Duration

The payment agreement will be active for the period

- CSI# 21228855 : From May 31, 2022 to May 30, 2025.
- CSI# 14824431 : From May 23, 2022 to May 22, 2025.

Specifications of Database Software and related systems

Specifications for product and options for CSI#21228855

| Components | Metric | Units Total |
|------------------------------------|--------|-------------|
| Oracle Database Enterprise Edition | CPU | 24 |

| | | |
|------------------------------------|-----|-----|
| Oracle Database Enterprise Edition | NUP | 200 |
| Oracle Diagnostic Pack | CPU | 16 |
| Oracle Tuning Pack | CPU | 16 |
| AVDF | CPU | 16 |

Specifications for product and options for CSI#14824431

| Components | Metric | Total Quantity |
|------------------------------------|--------|----------------|
| Oracle Database Enterprise Edition | CPU | 08 |

FINANCIAL PROPOSAL

| Item | Total Price (BDT) including VAT, Tax & Others for May 2022 – May 2023 | Total Price (BDT) including VAT, Tax & Others for May 2023 – May 2024 | Total Price (BDT) including VAT, Tax & Others for May 2024 – May 2025 |
|--|---|---|---|
| Oracle AMC value for CSI#21228855 | | | |
| Oracle AMC value for CSI#14824431 | | | |
| Total Price (BDT) including VAT (___%) | | | |
| Total price for 3 years with VAT (___%): | | | |

In Words: _____

RFQ PREPARATION: The participant company must submit the offer in two envelope system. One envelope will contain the technical offer and the other envelope will contain the financial offer. The two envelopes must be covered in a 3rd large envelope. All the envelopes will contain the full name and address of the participant company. The envelopes should be sealed & signed properly.

RFQ SUBMISSION ADDRESS:

Facility Management Division I Prime Bank Limited
 Facilities Tower (6th Floor), Kha-199/2, Maddhya Badda,
 Pragati Sarani, Dhaka-1212

RFQ process Contact : Partha Sarathi Bairagi, Cell: 01730781194

Technical Clarification Contact: Md. Shafiul Alam, Designation-AVP, Cell: 01717459111

After going through the terms & conditions, please submit proposal as per format mentioned above in your company's letterhead pad duly signed by authorized representative of your company. RFQ documents shall be dropped **in the Tender box on 29th March 2022 before 3:00 PM**. No RFQ shall be entertained after the specified time and date. No RFQ document will be received by mail.

The Authority reserves the right to modify the terms and conditions as mentioned above, accept or reject any or all of the proposals or may divide the works amongst the participants without assigning any reason whatsoever.

Thanking You.



Kazi Sohel Masud
AVP & Unit Head, Procurement



Syed Ibne Shariar
Head of FMD