

Subject: Submission of financial offer (per unit)_for supplying and repair & maintenance (spare parts) of Note Counting Machine.

Dear all,

We are pleased to invite sealed Quotation (Technical & Financial proposal) from reputed supplier(s) which is to be forwarded as under in cover letter for the items on the basis of specifications and terms & conditions mentioned below:

1. Financial Proposal (Equipment):

Particulars	Unit Price (Inclusive VAT & Tax)	Approx. Quantity for 6 Months (New)
Note Counting Machine		10

2. Financial Proposal (Consumable Items):

SL. No.	Name of Spare Parts	Unit Price	Warranty period
1.	Air filter for counter		
2.	Air filter for Vacuum pump		
3.	Air hose		
4.	Bearing 6001zz, 609zz, 690zz		
5.	Buzzer		
6.	Cap for spindle		
7.	Counter Assembled		
8.	Counter Assay Repair Charge		
9.	Digit Display		
10.	Display P.C. Board		
11.	E-RING		
12.	FILTER for Suction Head (S/H)		
13.	Leaf Spring		
14.	Micro switch lower		
15.	Micro switch Upper		
16.	PC Board for Counter Assembled		
17.	Photo Interrupter		
18.	Pinon Gear Hose		
19.	Power Control/ Mother board		
20.	Power Supply		
21.	Power Switch (15A, 250V)		

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22.	Pump		
23.	Push Button Switch Reset- C		
24.	Regulator		
25.	Rubber Diaphragm		
26.	Shaft		
27.	Solenoid for Ok Stamping		
28.	Spring for Note Holder		
29.	SSR for Pump		
30.	SSR for Spindale		
31.	Stud for motor Driving		
32.	Capacitor for Driving Motor		
33.	Ring Gear Base		
34.	Capacitor for Note Holder Motor		
35.	Capacitor for Note Head Motor		
36.	Note Holder Motor		
37.	Head Motor		
38.	Suction Head Assembled		
39.	Suction Head Belt		
40.	Vacuum pump driving motor		
41.	V-BELT		
42.	Dual Display		
43.	Mother Board Repairing		
44.	Suction Head Repairing		
45.	Vacuum Pump Motor Repairing		
46.	Processor		
47.	Bridge Rectifier		
48.	IC UL		
49.	Service / On Call Charge (Dhaka city)		
50.	Service / On Call Charge (vicinity of Dhaka city i.e. Savar area and Narayanganj, Munshigong & Gazipur District)		
51.	Service / On Call Charge (Other Location)		

3. Technical Specification for Note Counting Machine:

	Descriptions	Vendor's Response
Purpose to be served	Counting of money and Detection of Fake notes.	Please specify
Display	Duel display System	Please specify
Fake Note Detector	Built in UV lamp Fake note Detector with auto alarm.	Please specify
Brand		Please specify
Model		Please specify

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Type		Please specify
Year of Manufacture		Please specify
Country of Origin		Please specify
Country of Assembled		Please specify
Life time of the Machine		
Counting Speed		Please specify
Note Capacity		Please specify
Feed System		Please specify
Dimensions		Please specify
Note Size Range		Please specify
Voltage Stabilizer	1000 VA at free of cost with the machine.	Please specify
Others features(if any)		Please specify
Weight		Please specify
Warranty	02 years full warranty & 3 years after sales service from the date of installation.	Please specify

** A full item-wise list of recommended/required spares should be submitted along with the financial offer separately.

Terms & Conditions:
1. Delivery & Installation Place:

- i. From ready stock.
- ii. The supplier will deliver & install the products to the Bank's selected location (anywhere in the country as and when required). No additional cost will be paid by the bank for transportation/delivery charges of product.

2. In case of supply of inferior quality/defective goods; any change required by Prime Bank must be entertained instantly.

3. **Training of the Bank Personnel:** At least 02 people should be trained in the Branch premises (if needed).

4. Payment:

- a. Payment will be made only after successful delivery of item as per delivery challan, work completion certificate by the respective end-users.
- b. Payment will be made within 30 (thirty) days from receiving date of bill of the supplier. Bank will deduct VAT & AIT as per Govt. rules as source.

5. **Warranty (new machine):** Standard Warranty of 24 (twenty-four) months will be applicable. During this period, the vendor shall repair any kind of defects including replacement of any parts at their own cost.

6. **Spare Parts Availability:** You are to confirm that all relevant spare parts, components, tools & test equipment will be available with you for at least 05 (Five) years from the expiry of the warranty period.

7. For any manufacturing defects/sub-standard quality found, vendor will replace or re-install at their own cost if the product in warranty period.

8. **Support Level:** Service Support (during warranty period) after lodging complaint should be as follows:

- In Dhaka City: Same day within six hours
- In vicinity of Dhaka city: within next day by 11.30 AM;
- In Other Location: Within 72 Hours

9. **Paper & Documents:** The Supplier has to submit the following paper & documents:

- i. Valid registration/ownership document, VAT & TIN certificate, up-to-date Trade License, and up-to-date Bank Solvency Certificate.
 - ii. Must have minimum 05 years work experience in the same brand or particular this field
 - iii. Distributorship or Sole Distributorship certificate.
 - iv. Copies of Work-Orders and performance certificates of executing same work with different Commercial Bank (Minimum 03 commercial bank work experience)
 - v. List of Branches/service center and contact person along with cell number.
10. **Validity:** Product price shall **remain valid for 06 (six) months** from the date of issuing first work order.
11. Prime Bank Management reserves the right to accept, modify or reject any or all the quotations without assigning any reason whatsoever.
12. After going through the terms & conditions, if you are interested to participate in the bidding process, please submit your proposal in your company's letterhead pad duly complying the specifications given at pre-page and signature by your company's authorized representative, which must be submitted in **two envelope system i.e. One Technical Proposal and One Financial Proposal mentioning Technical/Financial Proposal** on the top of each envelop. These two proposals will be submitted together in a sealed envelope and dropped in tender box kept at our Office on **October 17, 2022** from 10.30 am to 2.30 pm. No tender shall be dropped before or after this time period.
13. **RFQ Dropping Address:** Facilities Tower, (6th floor), Kha-199/2, Maddy Badda, Pragati Sarani, Dhaka-1212.

For any query, please feel free to contact with Mr. Md Fahad Karim Khan fahad.karim@primebank.com.bd
Cell: 01716104041.

Thanking you.



Kazi Sohel Masud
AVP & Unit Head,
Procurement