

Facility Management Division

Ref: Prime/HO/FMD/IT/2025/348

Date: May 27, 2025

Sub: Request for Quotation (RFQ) for purchasing Apple MacBook Pro, Monitor, Wireless Mouse & Keyboard and Multifunctional USB-C Hub for Prime Bank PLC.

Dear Concern,

Greetings from Prime Bank PLC.

Please be informed that Prime Bank PLC. intends to purchase Apple MacBook Pro, Monitor, Wireless Mouse & Keyboards and Multifunctional USB-C Hub. The selected vendor has to deliver the product to the Bank's selected location (inside Dhaka at Nikunja). For this purpose, you are requested to submit financial offer along with technical specifications in your letterhead pad complying the following Terms & Conditions:

Products: Apple MacBook Pro, Monitor, Wireless Mouse & Keyboards and Multifunctional USB-C Hub:

SN	Item Description	Unit Price (BDT) Including AIT & Excluding VAT	VAT in %	VAT Amount	Total Price (BDT) Price Including AIT & Excluding VAT	Total Price (BDT) Price Including AIT & VAT	Quantity	Delivery Time
1	Apple MacBook Pro 16-inch M4 Max						1 Pcs	Must be ready stock
2	Monitor (High Spec) '27" Inch, High Resolution						1 Pcs	Must be ready stock
3	Wireless Mouse (Brand & Model: Apple Magic Mouse)						1 Pcs	Must be ready stock
4	Wireless Keyboards (Brand & Model: Apple Magic Keyboard)						1 Pcs	Must be ready stock
5	Multifunctional USB-C Hub (Compatible with MacBook)						1 Pcs	Must be ready stock
Grand Total (BDT)								

Note: Interested bidders must follow the above financial price format for the submission.




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Terms & Conditions:

1. Delivery & Installation:

- The supplier will deliver & install the products to the Bank's selected location (Nikunja, Dhaka) as and when required. No additional cost will be paid by the bank for transportation.
- In case of supplying inferior quality/defective goods; any change imposed by Prime Bank must be entertained.

2. Payment: Payment will be made within 15 (fifteen) days from bill receipt and payment will be made as per the following manner:

- In case of bill amount/ work order amount at a time over Tk. 2,00,000.00, 90% of the unit price will be paid after satisfactory installation of the equipment.
- Remaining 10% of the unit price will be paid after 06 (Six) months from the date of products delivery.
- The quoted amount must be included AIT and excluded VAT as per govt. rules.**

3. Warranty: During the period, the vendor shall repair any kind of defects including replacement of any parts at his own cost or replace the equipment, if necessary.

4. Support Level: The Supplier shall provide immediate response either by phone, e-mail or in person to any of the Purchaser's queries related to support and service.

5. Technical specification: Technical specification is given below at Table 'A, B & C'. Bidder's response will be filled up by participant companies.

Table 'A': Specs for MacBook Pro

Technical Specification of MacBook Pro	
Particulars	Required Specification
Brand	Apple
Model	MacBook Pro 16 inch
Processor Model	M4 Max chip
Processor Core	16 Cores
Storage	1TB SSD
RAM	48GB
Display size	16.2-inch Liquid Retina
Available Graphics	Apple GPU
Ports and Connectors	Please mention in detail
Wi-Fi	Wi-Fi 6E
Adapter Type	140W USB-C Power Adapter
Battery (minimum)	100 Wh Lithium-polymer
Product Dimension	Please mention in detail
Product Weight	Please mention in detail
OS	macOS
Warranty	3 Year Full Support & Service
Delivery Time	Ready Stock (preferable)
Country of Origin	Please mention in detail

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Table 'B': Specs for 27" Monitor

Technical Specification of 27" Monitor	
Particulars	Required Specification
Brand	DELL/HP/Asus/LG/BenQ/Samsung
Model	Please mention in detail
Display size	27"
Display Type	LED/IPS
Resolution	4K UHD
Brightness	300 nits or Higher
Refresh Rate	Minimum 60Hz
Ports and Connectors	Please mention in detail
Warranty	3 Years
Delivery Time	Ready Stock (preferable)
Country of Origin	Please mention in detail

Table 'B': Specs for Multifunction Hub/Converter

Technical Specification of Multifunction Hub/Converter	
Particulars	Required Specification
Brand	Belkin/Ugreen
Model	Please mention in detail
Type	Multiport Converter
Port Side -1	Type-C Male
Port Side -2	HDMI, DP, USB, Type-C, SD, TF, 3.5mm Audio, LAN Female
Color	Gray Or Black
Warranty	1 Year
Delivery Time	Ready Stock (preferable)
Country of Origin	Please mention in detail

6. Paper & Documents: The supplier has to submit the following paper & documents:

- Valid Registration/ownership document, VAT & TIN certificate, up-to-date Trade License, and up-to-date Bank Solvency Certificate.
- Distributorship or Sole Distributorship certificate.
- Copies of work-orders and performance certificates of executing same work with different commercial Bank or Multi-National Companies.

7. RFQ PREPARATION: The participant company must submit the offer in two envelope system. One envelope will contain the technical offer and the other envelope will contain the financial offer. The two

envelopes must be covered in a 3rd large envelope. All the envelopes will contain the full name and address of the participant company. The envelopes should be sealed & signed properly

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8. RFQ SUBMISSION ADDRESS:

Head of Facility Management Division

Prime Bank, Head Office,
Prime Tower (Ground Floor, Central Dispatch),
Plot # 8 & 35, Nikunjo-2,
Khilkhet, Airport Road, Dhaka-1229

RFQ process Contact : Md. Emranul Haque Sarker (Sourav), Cell: 01730716775

Technical Clarification Contact: Mashrubul Foysal Shuvo, Cell: 01730333059

9. After going through the terms & conditions, please submit proposal as per format mentioned above in your company's letterhead pad duly signed by authorized representative of your company. RFQ documents shall be dropped in the Tender box on 02 June 2025 on or before 3:00 PM. No RFQ shall be entertained after the specified time and date. No RFQ document will be received by mail.

10. The Authority reserves the right to modify the terms and conditions as mentioned above, accept or reject any or all of the proposals or may divide the works amongst the participants without assigning any reason whatsoever.

Thanking You.



AVP & Head of Procurement-FMD
Tel: 09610990000, Ext-11014

