

Foreign Exchange and Trade Services

Schedule of Charges on Foreign Exchange Related Transactions

SL	Particulars of Schedule of charges	Charges
A	Import	
01	Sight L/Cs opening commission	: Min. 0.10% - Max. 0.40% per qtr.
02	DP L/Cs opening commission	: Min. 0.10% - Max. 0.50% per qtr.
03	Back to Back L/Cs (Including EDF L/Cs) opening commission	: Min. 0.10% - Max. 0.40% per qtr. Min.
04	L/C opening commission against 100% cash margin	: Min. 0.10% - Max. 0.25% per qtr. Min.
05	UPAS L/C arrangement / processing fee	: NIL to Tk.1,000/-
06	Inland L/C opening commission	: As prescribed under SL No. 01, 02, 03 & 04 above
07	L/C Acceptance commission	: Min. 0.10% - Max. 0.40% per qtr.
08	Mailing/Courier/SWIFT Charge against L/C transmission, L/C amendment, confirmation, cancellation, foreign correspondence etc.	: At actual
09	Pre-advice of L/Cs by short SWIFT	: At actual
10	L/C amendment charge	: Tk. 750/-
11	L/C (Local) amendment charge	: Tk. 750/-
12	If L/C amendment includes increase of value or extension of time then L/C opening commission for additional time & value should be recovered as prescribed in the opening stage.	: As prescribed under SL No. 01, 02, 03 & 04 above
13	Import without opening LC / import through LCAF (on DA/DP basis)	: NIL to 0.40% per qtr, Acceptance- NIL to 0.40% per qtr.
14	For our arranging confirmation from third Bank, Confirmation Charges to be realized from L/C Applicant regardless of the party to be charged by the confirming bank	: NIL to 0.20% of LC value
15	Foreign Correspondent charges (Local component)	: NIL
16	Handling charge for all sorts of L/Cs (excepting local L/Cs)	: NIL
17	Local L/C handling charge (including BTB)	: NIL
18	Collection of Credit Report of the beneficiary of the L/C	: At actual + Tk. 200/- Service Charge
19	L/C cancellation	: NIL
20	Indemnity for shipping guarantee in absence of original documents provided full value of documents is deposited by the client. / Copy Document endorsement Charges	: NIL

Note:

- Regarding VAT, **TSD/**Branches shall follow NBR's instructions.
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A	Import	
21	Issuance of Shipping Guarantee / Delivery Order for release of consignment in absence of original documents	: Tk.500/- per Guarantee
22	IRC (Import) Renewal Fee	: Govt. Fee at actual plus service charge Tk. 500/-
23	IRC (Indentor) Renewal Fee	: Govt. Fee at actual plus service charge Tk. 500/-
24	Payment Charge (Cash LC/BTB LC) (Foreign)	: US\$ 50
25	Retirement / Lodgment of Bills / Documents under Sight / Usance LC	: Tk. 500/-
26	Payment Charge (Cash LC/BTB LC) (local) (per each Bill)	: Up to US\$ 10,000: US\$ 40, Above US\$ 10,000: US\$ 50
27	Collection of Bills (Not under L/C) DA / DP	: Collection fee US\$ 30/- to be realized
28	Discrepancy Charge - Import documents (Local)	: Up to US\$ 10,000: US\$ 40, Above US\$ 10,000: US\$ 50
29	Discrepancy Charge - Import documents (Foreign/EPZ)	: US\$ 60
30	EDF LC document processing fee (per bill)	: Tk.500/-
31	Stationery charge (LCA form, LC application form, IMP form)	: Tk.200/-
32	PSI handling charge	: Tk.200/-
33	C&F Certificate issuing charge	: Tk.200/-
34	Handling of Documents for LIM	: 0.50% on landed cost. Min Tk.1,500/-
35	Exchange Earnings (Commission in lieu of exchange earning if importer arranges Foreign Exchange cover through another Bank for effecting payment of import transactions)	: 0.10% Flat (min Tk.200/-)
36	All other charges not mentioned above in connection with opening and advising of L/Cs.	: At actual plus Tk.500/-

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B	Export	
1	Export Bill Negotiation/Collection commission in foreign currency / local currency	: NIL to 0.15% (If there is exchange gain only Tk.500/- to be realized)
2	Negotiation/purchase commission for export bills in local currency	: Tk.500/- + interest for the period the bill remain outstanding
3	Mailing/Courier/SWIFT charges against negotiation/collection of export bill	: At actual
4	Discounting of inland bills in F.C.	: Max 6% (including Tk.500/- eqvt. service charge)
5	Advising of foreign bank L/Cs to local beneficiary	: Tk. 750/-
6	Advising of amendment of foreign bank L/Cs to the local beneficiary	: Tk. 750/-
7	Advising charge - Local L/Cs	: Tk. 750/-
8	Amendment charge - Local L/Cs	: Tk. 300/-
9	Transfer of L/Cs / Amendment (Garments)	: Tk. 750/-
10	Adding confirmation to export L/Cs by us	: 0.25% per qtr. or part thereof. Min US\$ 25 or eqvt. F.C
11	BTB L/C certificate	: Tk.500/-
12	Proceeds Realization certificate for Cash Incentives/DED/Custom purpose	: Tk.500/-
13	Processing fee for obtaining Bangladesh Bank approval/ permission (Indenting, Buying house, freight forwarders agent and any other specific permission related to import/export/remittance etc.)	: Tk.3,000/- for 1st permission & Tk.1,500/- for renewal
14	EXP issuing charge	: Tk.100/-
15	Processing fee for cash subsidy, cash incentive & duty drawback for export	: Tk.2,000/- per Application

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C Foreign Remittance		
1	Purchase of foreign bank Drafts drawn abroad	: Min. 0.10% - Max .0.25% per USD Min. 0.10% - 0.40% per GBP/EUR + Postage/SWIFT (at actual)
2	Handling charges for encashment of foreign Drafts / TT at counter	: Tk. 100/- per case
3	Collection of clean instrument items (inwards)	: Min. 0.10% - Max. 0.15% + Postage/SWIFT (at actual)
4	Issuance of TC / endorsement in passport	: Min. Comm. 0.50% - Max. Comm. 1% + Endorsement fee Tk.150/-
5	Issuance of cash (FC) / endorsement in passport	: Min. Comm. 0.10% - Max. Comm. 0.50% + Endorsement fee Tk.150/-
6	Transaction by Nominee / Account holder in FC A/Cs	: No Charges
7	Issuance of F.C. Drafts on Foreign Correspondents	: Tk. 500/-
8	Remittance by TT(FC) through Foreign Correspondents	: Comm. Tk.1,000/- & SWIFT Charge (at actual)
9	Cancellation of Drafts in Foreign currency	: Tk.300/- + Postage/SWIFT charge (at actual)
10	Stationery charge (TM form)	: Tk.200/-
11	Charge / Deduction for return / cancellation of inward TT	: US\$ 10- US\$ 20

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D Guarantee issued against Counter Guarantee of Foreign Banks:		
1	Advising of Guarantee to the beneficiary in original without any engagement on our part	: Tk.750/-
2	Issuance / Advising of Guarantee / Amendment in original by adding our confirmation against 100% counter guarantee of Foreign Bank.	: Min. 0.05% - Max. 0.50% per qtr or part thereof. Min US\$ 50 + cost of Postage/SWIFT (at actual)
3	Issuance / Advising of Guarantee / Amendment in our own format or on format supplied by the counter guarantee issuing bank with our full engagement against 100% counter guarantee of foreign bank.	: Min. 0.05% - Max. 0.50% per qtr or part thereof. Min US\$ 50 + cost of Postage/SWIFT (at actual)
4	Issuance of Bid Bond/Performance Bond / Amendment favoring overseas beneficiary through foreign correspondent at our customers request.	: Min. 0.15% - Max. 0.50% per qtr or part thereof. Min US\$ 50 + cost of Postage/SWIFT (at actual)
5	Legal Fee	: At actual
6	Stamp Duty	: At actual
7	Processing Fee	: US\$ 50 - US\$ 100

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E Miscellaneous		
1	Issuance of encashment certificate against inward remittance	: Tk. 100/-
2	Courier/Postage for sending original / duplicate documents	: At actual plus service charge Tk. 500/-
3	Handling charge for students educated abroad	: Opening - Tk.4,000/- & each subsequent transaction Tk.2,000/- (including SWIFT Charge at actual)
4	SWIFT charge (For all types of correspondence other than mentioned in schedule)	: At actual

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