



Facility Management Division

HO (FMD)/printing/Gen+Card+/2017/ 3210

07 June, 2017

Sub: - Sealed quotations are invited for printing 06 (six) types item.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for printing 06 (six) types item on the basis of following specifications and terms & conditions:

Specifications:

<p>1. Window Envelope Qty: 400000 pcs. Size : 9.50" X 4.50"(as per sample) Paper :100 gsm April Premium/Paper One Color : 04 color one side Printing Packing :100 pcs/ban & 500 pcs. per box Others : Window, Silipon, Side pesting as per sample</p>	<p>2. Deposit Slip(ULAB) for Satmosjid Road Branch Qty : 1000 pads Size : 8.30" x 5.30" Paper : Auto Carbon bashundhara 3ply (White + blue+pink) Printing : single color one side with numbering Page : 50 sets X 03 ply = 150 sheets/pad Packing : 50 pads per packet</p>
<p>3.JCB Application Form Qty: 20,000 Pcs. Size :22.00" X 8.50" Folding : 3(three) Paper :120 gsm. matt paper Color :four color both side Printing Packing :50 pcs/ban & 500pcs. per packet</p>	<p>4. Letter of Authority (PF-169) Qty: 500 Pads Size: 8.50"X6.50" Paper: 68 gsm Ledger (Bashundhara) Print: Single-color one side print Binding: 100 sheets/pads & 25 pads/packet</p>
<p>5.Khaki Kham Medium Qty: 150000 pcs Size : 9.00" X 14.50" (13.00" +1.50) Paper : 150 gsm Korean virgin paper (as per sample) Print : single color one side printing Binding : 100 pcs ban & 500 pcs in a packet</p>	<p>6.File Cover with Pocket Qty: 4,000 pcs Size : 9.50"X14.50"(Total 19.00" X 14.50") Paper : 350 gsm Art Card (Hansol) Print : Four-Color one side print Pocket : 02 Pocket in each file Pocket Size : 4.75X9.50 & 7.50X9.50(as per sample) Packing : 100 pcs./packet</p>

Sample of the item may be seen from Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before June 13, 2017 by 01:00 pm.

It may be mentioned here that **sealed quotation along with paper sample and press declaration** shall have to be submitted in the tender box kept at FMD, 29 Rajuk Avenue (1st floor), Dhaka on or before June 13, 2017 by 02:00 p.m. and clearly marked "printing 06 (six) types item" on the top of the envelope. The quotation will have to be validated for next 3-months from sample approval date.

Machine Proof must be submitted to Facility Management Division.

VAT, Income Tax etc. shall be applicable as per Govt. rules.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking You.


Md. Mahfuzur Rahman
Asstt. Vice President


Md Mir Murad Ali
Senior Asstt. Vice President & Deputy