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Sub: Request for price proposal submission of Desktop PC for different branches and divisions of Prime Bank Ltd.

Dear Sir,

Please be informed that Prime Bank Limited intends to purchase Desktop PC for different branches and divisions for upcoming 06 (Six) months requirement. For this purpose, you are requested to submit financial offer along with technical specifications in your letterhead pad as per following format:

Products: Desktop PC and Monitor.

Item Description	Unit Price (BDT)	VAT (7.5%)	Unit Price inclusive VAT	Tentative Qty for 06 months	Remarks
Desktop PC (CPU)				250 (±50)	Any change in VAT by the govt. would be borne by the bank
Monitor (minimum 18.5" Color LED)				50 (±20)	

Terms & Conditions:

1. Delivery & Installation:

- a. The supplier will deliver & install the products to the Bank's selected location (Paltan, Dhaka) as and when required. No additional cost will be paid by the bank for transportation.
- b. In case of supplying inferior quality/defective goods; any change imposed by Prime Bank must be entertained.

2. Payment: Payment will be made within 30 (Thirty) days from bill receipt and payment will be made as per the following manner:

- a. 90% of the unit price will be paid after satisfactory installation of the equipment & subsequent certification of IT division/concerned users.
- b. Remaining 10% of the unit price will be paid after 06 (Six) months satisfactory operation of the equipment.
- c. **The quoted amount must be included VAT but excluded from any kind of TAX. Bank will deduct VAT & AIT as per govt. rules.**

3. Warranty: 03 (Three) years full warranty. During this period, the vendor shall repair any kind of defects including replacement of any parts at his own cost or replace the equipment, if necessary.

4. Support Level: The Supplier shall provide immediate response either by phone, e-mail or in person to any of the Purchaser's queries related to support and service.

5. Validity of the Rate: The quoted rate and other terms and conditions should cover for at least a period of 06(Six) months from the submission date of RFQ.

6. Paper & Documents: The supplier has to submit the following paper & documents:

- a. Valid Registration/ownership document, VAT & TIN certificate, up-to-date Trade License, and up-to-date Bank Solvency Certificate.
- b. Distributorship or Sole Distributorship certificate.
- c. Copies of work-orders and performance certificates of executing same work with different commercial Bank or Multi National Companies.

7. Technical specification: Technical specification is given below at Table 'A'. Bidder's response will be filled up by participant companies.

Table A: Specification of Desktop PC (CPU) and Monitor

Required Specification	
Brand	Dell/ Lenovo/ HP
Model	Please mention
Processor (Minimum)	X86 based Architecture, 9th Generation Intel Core i5
Clock Speed (Minimum)	3.0 GHz with Turbo Frequency
Processor Core (Minimum)	4 Core (8 Thread preferable)
Graphics Card	Please mention
Processor Cache Memory (Minimum)	6 MB
Chipset	Enterprise Class Chipset with Remote Management
Casing	Mini Tower/ Small Form Factor
Dimension (HxWxD)	Please mention
HDD (Minimum)	1TB SATA (7200 RPM)
RAM (Minimum)	8 GB DDR-4
Bays	Please mention
Expansion Slots & Ports and Connectors (HDMI/GVA)	Please mention
NIC	10/100/1000 Ethernet Remote wakeup and PXE support
Monitor (Minimum)	18.5" Color LED (Please mention Brand)
Key Board	USB Key Board
Mouse	USB Optical Scroll Mouse
FDD	Not Required
Optical Drive	Not Required
Operating System	Free DOS
Warranty	03 Years full with support & spare parts
Delivery time	Ready Stock

8. After going through the terms & conditions, if you are interested to participate in the bidding process then submit proposal as per format mentioned above in your company's letterhead pad duly signed by authorized representative of your company. **The proposals must be submitted on 11.06.2020 by 02:30 pm at the following address and no quotations shall be accepted after this time period. Proposals must be submitted in two-envelope system i.e, one Technical Proposal & one Financial Proposal mentioning Technical/Financial Proposal on the top of each envelope. These two proposals will be submitted together in a third envelope. All the envelopes should be sealed & signed.**

Address:

Prime Bank Limited
Facility Management Division,
29, Rajuk Avenue, Sarkar Mansion, 2nd Floor, Dhaka 1000

RFQ Process Contact : Md. Rashidul Hasan, Cell: 01730791544

**Technical Clarification Contact : Mr. Saifur Rashid, Cell: 01777741882,
Mr. Faysal Ahmed, Cell: 01919804847**

9. The Authority reserves the right to modify the terms and conditions as mentioned above, accept or reject any or all of the proposals or may divide the work amongst the participants without assigning any reason whatsoever.

Thanking you.



Md. Rashidul Hasan
Senior Officer