

Facility Management Division
Prime/HO/FMD/2021/Tongi/ 522
October 7, 2021
Sub: Request for submission of proposal for Minor renovation of Tongi Branch.

Dear Sir,

Please know that Prime Bank Limited intends to **Minor renovation of Tongi Branch**. For this purpose, we are inviting you to submit financial offer along with technical specification of your work in your letterhead pad using following format:

Minor Renovation Work at Tongi Branch, Gazipur					
Sl. No.	Item	Quantity	Unit	Unit Cost (Tk.)	Amount (Tk.)
1	Dismantling, Rubbish Removal & Cleaning (Existing Ceiling, Tiles, Vertical Blind and Others)	1.00	job		
2	Entry Signage (glass) Dismantling & Re-installation	1.00	job		
3	Single Swing Glass Door Dismantling & Re-installation	1.00	job		
4	Existing Lights Dismantling & Re-installation with necessary cables	1.00	job		
5	Chipping and Opening CC as per required depth	180.00	sft		
6	CC Casting	180.00	sft		
7	Floor Tiles 16"x16"	170.00	sft		
8	Stair Tiles	50.00	sft		
9	Lift Wall Tiles	30.00	sft		
10	Rubbing sand textured surface, convert it plain and apply non textured plastic brilliant white paint	370.00	sft		
11	Tiles Cleaning & Pointing	2,850.00	sft		
12	Mineral Board Ceiling	1,300.00	sft		
13	Supply & Installation of PVC Ceiling including Necessary Accessories	410.00	sft		
14	2'x2' LED Panel Light	32.00	Nos		
15	PVC Board Pasting	1,150.00	sft		
16	Low Height Cabinet	65.00	sft		
17	Cabinet Repair (Hinge, Lock, Handle & Back Board)	100.00	sft		
18	Plastic Paint	9,450.00	sft		
19	Enamel Paint	2,750.00	sft		
20	Wooden door Varnish	510.00	sft		
21	Glass Door Closer	1.00	Nos		
22	Flush Door Closer	1.00	Nos		
23	Cash Counter Top Replacement with 1" melamine board with necessary accessories	4.00	Nos		





24	Table Leg with 3/4" Melamine Board, Size: 3'x2.5'	3.00	Nos		
25	Formica Open & Apply New as per existing Texture	30.00	sft		
26	Edging Open & Apply New as per existing Texture 1.5"	30.00	Rft		
27	Washroom Mirror replace	20.00	sft		
28	Commode Polish	4.00	Nos		
29	Basin Polish	4.00	Nos		
30	Perforated PVC Mat	98.00	sft		
31	Roller Blind	850.00	sft		
Total=					

Terms & Conditions:

1. Eligibility and other conditions:

- A. Practical work experience of minimum 05 (Five) years.
- B. Should have valid Registration, Ownership Document, VAT & TIN Certificate, up to date Trade License
- C. Practical work experience to execute such type of work for minimum amount of Taka 20 Lac or above in a single work order.

2. Payment: Payment will be made within 30 (Thirty) days from receipt of bill from the supplier. Payment will be made as per the following terms and conditions:

- A. 90% of the unit price will be paid after satisfactory installation of the equipment & subsequent certification of concerned division/concerned users.
- B. Remaining 10% of total price will be paid to the supplier after 06 (Six) months of satisfactory operation of the equipment.
- C. Bank will deduct VAT & AIT as per govt. rules.

3. Please submit your proposal in your company's letterhead pad as per above mentioned format duly signed by your company's authorized representative in the **tender box kept at FMD, Facilities Tower (6th Floor), Kha-199/2, Maddhya Badda, Pragati Sarani, Dhaka-1212 on or before 20 October 2021 and clearly marked "Minor renovation of Tongi Branch, Dhaka" on the top of the envelope. No quotations shall be dropped before or after this time period.**

4. PBL reserves the right to accept or reject any quotation without any explanation.
5. For any query please feel free to contact with Mr. **Faheem, Cell No. 01980607020**

Thanking you.

Kazi Sohel Masud
Procurement, FMD

Syed Ibne Shariar
SAVP, Head of FMD