

Prime/FMD/PABX/2014/ 33648

Date: 04.12.2014

Subject: RFQ for procurement of purchase and installation of PABX Cabling at Al-Haj Tower, Motijheel C/A, Dhaka

Dear Sir,

Prime Bank intends to purchase and installation of PABX Cabling at Al-Haj Tower, Motijheel C/A, Dhaka. We are inviting you to submit your sealed quotation. Detailed particulars and terms & conditions are given below.

SL No.	Description	Quantity
01	Intercom Cable 50 pair	1100 rft
02	MK Type Modular Telephone Socket	200 units
03	Mother Distribution Board 200 Line (MDB)	01 unit
04	Modular Panel with Stand (24ports)	08 units
05	PABX Cable integration	
07	Dismantling and reinstallation Siemens Brand PABX Machine	Total Job
08	Dismantling and reinstallation Panasonic Brand PABX Machine	

The following terms & conditions will be applicable:

1.
 - A. The supplier shall deliver and install the PABX Cabling to the Bank's selected location. No additional cost will be paid by the bank for transportation.
 - B. Any change request by Prime Bank Limited for any defect or any other reason must be entertained.
2. **Payment:**
 - A. Payment will be made upon receipt of bill from the vendor, delivery challan as proof of delivery must be submitted along with bill.
 - B. Payment will be made within 30(Thirty) days from receipt of bill from the Supplier. Bank will deduct VAT & AIT as per Govt. rules.
 - C. No advance & down payment will be allowed
 - D. 10% Security Deposit to be retained for 6 months at the time of payment of the bill.
3. **Warranty:** Standard Warranty of 01 (One) year will be applicable. During this period, the vendor shall repair any kind of defects including replacement of any parts at their own cost.
4. **Support Level:** The Supplier shall provide immediate response either by phone, e-mail, and fax or by person to any of the Purchaser's queries related to support and service.
5. **Quotation Validity: 31.12.2014.**
6. After going through the terms & conditions, if you are interested to participate in the bidding process:
 - A. Please submit your proposal in your company's letterhead pad as per format given above items duly signed by your company's authorized representative and must be submitted at the tender box kept at our office on ~~10.12.2014~~ **15** from 10:30 am to 3.00 pm. No quotations shall be dropped before or after this time period.
 - B. Please return this letter with signature of authorized signatory and seal of the company as proof of acceptance of the terms & conditions.
 - C. Delivery: From ready stock.
 - D. Prime Bank Limited reserves the right to accept or reject any or all the quotations showing any reason, whatsoever.



Md. Shahidul Hoque
Senior Vice President