

Sub: Request for price proposal submission of Laptop for different branches and divisions of Prime Bank Ltd.

Please be informed that Prime Bank Limited intends to purchase Laptop for different branches and divisions. For this purpose, you are requested to submit financial offer along with technical specifications in your letterhead pad as per following format:

Product: LAPTOP.

Item Description	Unit Price in BDT (inclusive VAT)	Qty	Total Price in BDT (inclusive VAT)	Remarks
Laptop (Model)		06 (Six)		

Terms & Conditions:

1. Delivery & Installation:

- The supplier will deliver & install the products to the Bank's selected location (anywhere in the country) as and when required. No additional cost will be paid by the bank for transportation.
- In case of supplying inferior quality/defective goods; any change imposed by Prime Bank must be entertained.

2. Payment: Payment will be made within 30 (Thirty) days from bill receipt and payment will be made as per the following manner:

- 90% of the unit price will be paid after satisfactory installation of the equipment & subsequent certification of IT division/concerned users.
- Remaining 10% of the unit price will be paid after 06 (Six) months satisfactory operation of the equipment.
- The quoted amount must be included VAT but excluded from any kind of TAX. Bank will deduct VAT & AIT as per govt. rules.**

3. Warranty: 03 (Three) years warranty. During this period, the vendor shall repair any kind of defects including replacement of any parts at his own cost or replace the equipment, if necessary.

4. Support Level: The Supplier shall provide immediate response either by phone, e-mail or in person to any of the Purchaser's queries related to support and service.

5. Validity of the Rate: The quoted rate and other terms and conditions should cover for at least a period of 06(Six) months from the submission date of RFQ.

6. Technical specification: Technical specification is given below at Table 'A'. Bidder's response will be filled up by participant companies.

**N.B: If you do not have ready stock matching with following Specification, then submit your proposal with whatever you have in stock with Core i5. If you do not have any stock of Core i5 then also let us know that.**

Table A: Specification of LAPTOP:

Brand	Dell/HP/Lenovo
Model	Please Mention
Processor (minimum)	10 <sup>th</sup> Generation Intel Core i5, 2.4 GHz, 6 MB Cache



**Facility Management Division**

Chipset	Intel Chipset compatible with processor
HDD (minimum)	1 TB SATA
RAM (minimum)	8 GB DDR4 (minimum)
Display size (minimum)	14" HD/FHD
Optical Drive	Not Required
Graphics system	Intel Graphics, Model: Please mention
External I/O ports	1 USB 3.1 Type C + (2) USB 3.1+ (1) USB 2.0, RJ45 Ethernet, HDMI/VGA, headphone, microphone in, 8-in-1 memory Card Reader, COM
Speaker	Stereo Speakers
Webcam	HD webcam with digital microphone
LAN/NIC	10/100/1000 Ethernet LAN
Wireless	Wireless 1704 802.11 a/b/g/n/ac
Bluetooth	Integrated Bluetooth Technology (Minimum 4.0)
Power Supply Type (minimum)	Please Mention
Battery (minimum)	3-cell Lithium Ion Battery, Backup Time Minimum: 3 Hours
Product Dimension	Please Mention
Product Weight	Please Mention
OS	Free Dos
Warranty	03 (Three) Years
Delivery Time	Ready Stock

7. After going through the terms & conditions, if you are interested to participate in the bidding process then submit proposal as per format mentioned above in your company's letterhead pad duly signed by authorized representative of your company and **email us in reply to this mail (reply all) by Feb 10, 3:00 pm.**

8. The Authority reserves the right to modify the terms and conditions as mentioned above, accept or reject any or all of the proposals or may divide the work amongst the participants without assigning any reason whatsoever.

Thanking you.



Md. Rashidul Hasan  
Executive Officer



Kazi Sohel Masud  
First Assistant Vice President