

Facility Management Division

Prime(HO)/FMD/RFQ/FS/2021/346

July 14, 2021

Subject: RFQ for Supplying Acrylic Face Shield for different Branches of Prime Bank.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for supplying Acrylic Face Shield for different Branches of our Bank on the basis of following specifications and terms & conditions:

Specifications:

SL No.	Particulars	Unit	Quantity	Rate (Tk) (Including VAT & AIT)	Amount (Tk) (Including VAT & AIT)
1	Supply of Face Shield display stand making with 5mm world glass acrylic made by Origin PK. All cutting & finishing used Laser Machine & fitting with cloro form. All others as per Bank Standard Engineer in charge. Size: 30" X 24"	Pcs	250		

Terms & Conditions:

1. Sample of the item may be seen at Facility Management Division, Head Office, Facilities Tower (6th Floor), Kha-199/2, Maddhya Badda, Pragati Sarani, Dhaka-1212 during office hours on or before July 26, 2021.
2. The tender must be submitted using the company Letter Head Pad and dropped in the tender box kept at Facility Management Division, Prime Bank Ltd., Head Office, Facilities Tower, (6th floor), Kha-199/2, Maddy Badda, Pragati Sarani, Dhaka-1212 on 27.07.2021 before 2.30 pm. The dropped tenders will be opened by the Bank's Tender Committee on same day at 3:00 pm.
3. The vendor will responsible for delivery the items at Facility Management Division, Prime Bank Ltd., Head Office, Facilities Tower, (6th floor), Kha-199/2, Maddy Badda, Pragati Sarani, Dhaka-1212
4. The Bank reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever. Further, Bank shall not be under any obligation to accept the lowest quotation.
5. The price shall include VAT & TAX and all charges. Bank will deduct VAT & AIT as per Govt. Rules.
6. Payment will be made based on the full delivery of item duly signed on challan by officer of the receiving department/division.
7. Bidder must submit photocopy of following documents along with the RFQ
 - a. **Up-to-date Valid Trade License.**
 - b. **Certificate of Incorporation in case of Limited Company.**
 - c. **Valid TIN Certificate.**
 - d. **VAT Registration Certificate.**
 - e. **Bank Solvency Certificate.**
 - f. **Experience Certificate/Work Order.**

For details information, you may communicate over phone # 01701 204025 (Mr. Delwar Hoosain Saidy).



Mohammed Sayem
FAVP, Engineering & Maintenance

Thanking you



Kazi Sohel Masud
FAVP, Procurement