

Sub: Request for price proposal submission of Laptop for different branches and divisions of Prime Bank Ltd.

Dear Sir,

Please be informed that Prime Bank Limited intends to purchase Laptop for different branches and divisions. Unit rate of the Laptop may be fixed for next 06 months from the date of issuing notification of award. The selected vendor has to deliver the products to the Bank's selected location (inside Dhaka) as and when required at the approved rate for next 06 months. For this purpose, you are requested to submit financial offer along with technical specifications in your letterhead pad complying the following Terms & Conditions:

Terms & Conditions:

1. Delivery & Installation:

- a. The supplier will deliver & install the products to the Bank's selected location (Inside Dhaka) as and when required. No additional cost will be paid by the bank for transportation.
- b. In case of supplying inferior quality/defective goods; any change imposed by Prime Bank must be entertained.

2. Payment: Payment will be made within 30 (Thirty) days from bill receipt and payment will be made as per the following manner:

- a. In case of bill amount over Tk. 2,00,000.00, 90% of the unit price will be paid after satisfactory installation of the equipment.
- b. Remaining 10% of the unit price will be paid after 06 (Six) months from the date of products delivery.
- c. **The quoted amount must be included VAT but excluded from any kind of TAX. Bank will deduct VAT & AIT as per govt. rules.**

3. Warranty: 03 (Three) years full warranty. During this period, the vendor shall repair any kind of defects including replacement of any parts at his own cost or replace the equipment, if necessary.

4. Support Level: The Supplier shall provide immediate response either by phone, e-mail or in person to any of the Purchaser's queries related to support and service.

5. Validity of the Rate: The quoted rate and other terms and conditions should cover for at least a period of 06(Six) months from the submission date of RFQ.

6. Paper & Documents: The supplier has to submit the following paper & documents:

- a. Valid Registration/ownership document, VAT & TIN certificate, up-to-date Trade License, and up-to-date Bank Solvency Certificate.
- b. Distributorship or Sole Distributorship certificate.
- c. Copies of work-orders and performance certificates of executing same work with different commercial Bank or Multi National Companies.

7. Technical specification: Technical specification is given below at Table 'A'. Bidder's response will be filled up by participant companies.

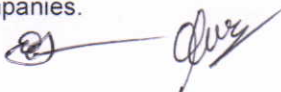


Table A: Specification of Laptop:

Specification		Bidders' Response
Brand	Any renowned brand	
Model	Please Mention	
Processor (minimum)	8 th Generation Intel Core i5, 2.4 GHz, 6 MB Cache	
Chipset	Intel Chipset compatible with processor	
HDD (minimum)	1 TB SATA	
RAM (minimum)	4 GB DDR4	
Display size (minimum)	14" LED	
Optical Drive	Not Required	
Graphics system	Intel Graphics, Model: Please mention	
External I/O ports	(2) USB 3.0+ (1) USB 2.0, RJ45 Ethernet, HDMI/VGA, headphone, microphone in, 8-in-1 memory Card Reader, COM	
Speaker	Stereo Speakers	
Webcam	HD webcam with digital microphone	
LAN/NIC	10/100/1000 Ethernet LAN	
Wireless	Wireless 1704 802.11 a/b/g/n/ac	
Bluetooth	Integrated Bluetooth Technology (Minimum 4.0)	
Power Supply Type (minimum)	Please Mention	
Battery (minimum)	3-cell Lithium Ion Battery, Backup Time Minimum: 3 Hours	
Product Dimension	Please Mention	
Product Weight	Please Mention	
OS	Free Dos	
Warranty	03 (Three) Years Full Warranty with support and spare parts including Battery and Adapter	
Delivery Time	Ready Stock	
Unit Rate including VAT (BDT)	Please Mention	

8. After going through the terms & conditions, if you are interested to participate in the bidding process then submit proposal as per format mentioned above in your company's letterhead pad duly signed by authorized representative of your company. The proposals must be submitted on 22.10.2019 by 2:45 pm at the following address and no quotations shall be accepted after this time period.

Address:

Prime Bank Limited
Facility Management Division,
29, Rajuk Avenue, Sarkar Mansion, 1st Floor, Dhaka 1000

Contact Personnel : Md. Rashidul Hasan, Cell: 01730791544

Technical Clarification Contact: M. Saifur Rashid, Cell: 01730791544

9. The Authority reserves the right to modify the terms and conditions as mentioned above, accept or reject any or all of the proposals or may divide the work amongst the participants without assigning any reason whatsoever.

Thanking you.



Md. Rashidul Hasan
Senior Officer



Md. Mahfuzur Rahman
Assistant Vice President