

Facility Management Division

December 09, 2018

HO (FMD)/Printing/FMD /2018/ 3964

Sub:- Sealed Quotations are invited for printing 400000 pcs Window Envelope for balance confirmation.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for printing 400000 pcs Window Envelope on the basis of following specifications and terms & conditions:

Specifications:

1.Window Envelope
Qty: 400000 pcs.
Size :9.50" X 4.50"(as per sample)
Paper :100 gsm offset partex premium
Color :four color one side printing with side pasting
Packing : 500 pcs per box

Sample of the item may be seen from Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before December 18, 2018 by 02:00 pm.

It may be mentioned here that sealed quotation along with paper sample and press declaration shall have to be submitted in the tender box kept at FMD, 29 Rajuk Avenue (1<sup>st</sup> floor), Dhaka on or before December 18, 2018 by 03:00 p.m. and clearly marked "Window Envelope " on the top of the envelope. The quotation will have to be validated for next 3-months from sample approval date.

Machine Proof must be submitted to Facility Management Division.

VAT, Income Tax etc. shall be applicable as per Govt. rules.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking You.



Sahadev Mondal  
Senior Officer



Md Mir Murad Ali  
SAVP & Deputy