



**Prime Bank Limited**  
*a bank with a difference*

Facility Management Division

HO (FMD)/Printing/Gen/2018/

June 21, 2018

Sub:- Sealed Quotations are invited for printing 04 (four) types item.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for supplying 04 (two) types item on the basis of following specifications and terms & conditions:

Specifications:

<p>1. Letter Head Pad (Head Office) Qty : 5000 pads Size :11.69" X 8.27" Paper :100 gsm Paper One/April Premium Color :four color one side Printing Packing :100 sheets/ban(pad) &amp; 500 sheets/ 5pads per packet</p>	<p>2. Specimen Signature Card(PF-15) Qty : 1,50,000Pcs. Size :5.50" X 4.30" Paper : 300gsm. art card Color :Single color one side printing Packing : 100 pcs. /ban &amp; 500 pcs, packet</p>
<p>3. Printed Envelope (Small) Qty : 50,000 pcs. Size :6.50" X 3.75"(di-cut as per sample) Paper : 70 gsm. bashundhara Color : 04( four )color printing Packing : 100 pcs. ban &amp; 1000 pcs. in a packet</p>	<p>4. L/C Transfer Register(PB-125) Qty: 30 Books Size : 13.50" X 8.5" Paper : 68gsm. Bashundhara ledger Color : Bi color both side with number Pages :200 folio/Register Binding : Cloth &amp; Leather(as per sample)</p>

Sample of the item may be seen from Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before ~~July 03~~ 2018 by 03:00 pm.

It may be mentioned here that sealed quotation along with paper sample and press declaration shall have to be submitted in the tender box kept at FMD, 29 Rajuk Avenue (1st floor), Dhaka on or before July 03, 2018 by 02:00 p.m. and clearly marked "Printing 04 (two) types item" on the top of the envelope. The quotation will have to be validated for next 3-months from sample approval date.

Machine Proof must be submitted to Facility Management Division.

VAT, Income Tax etc. shall be applicable as per Govt. rules.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking You.

Sahadev Mondal  
Senior Officer

Md Mir Murad Ali  
SAVP & Deputy