



**Prime Bank Limited**  
*a bank with a difference*

Facility Management Division

Prime/HO/FMD/2015/ 2146-2157

January 25, 2015

**Sub : Financial Offer for Renovation, Interior Decoration (Partial) and Furniture Works of Pragati Sharani Branch, Prime Bank Limited, Dhaka.**

Dear Sir,

Reference may please be made on the above mentioned subject.

We would like to inform you that we are going to execute some renovation, interior decoration (partial) and furniture work of Pragati Sharani Branch, Prime Bank Limited, Dhaka. Since, you are one of our enlisted firms under Category S; you may participate the tender procedure by submitting Financial Offer as per attached Bill of Quantity (BOQ) in sealed envelope for the captioned work after an immediate visit to the subject premises, if you are interested.

The quotation of all items has to be submitted to us which will be inclusive of supply/installation cost, carrying cost, income tax & VAT etc.

The said financial offer for the Captioned Work is to be submitted to Facility Management Division, Prime Bank Limited, Head Office, 29 RAJUK Avenue (2<sup>nd</sup> floor), Dhaka-1000 **within 3.00 p.m on 09.02.2015**. For further details, you may contact Facility Management Division, Head Office, 29 RAJUK Avenue (2<sup>nd</sup> floor), Dhaka-1000 during office hours.

Please note that no TA/DA will be admissible for your above visit and awarding of the job shall be subject to the approval of the competent authority as per rules and procedure of our Bank without any binding on our part. The Bank reserves the right to reject any or all of the proposals without assigning any reason whatsoever, or waive any irregularity in the proposal and the Bank will not be bound to accept either the lowest financial proposal or any other proposal.

Thanking you.

Saif Al-Amin  
Vice President

Md. Shahidul Hoque  
Senior Vice President