



**Tender Notice for Printing & supplying of different printing stationery items such as Forms/Vouchers/Register/Pad/Kham/etc.**

Sealed tenders are hereby invited by Prime Bank Limited for Printing & supplying of different printing stationery items such as Forms/Vouchers/Register/pad/Kham/etc. from the bona-fide printing press/firms (local) for 02(two) years.

1. Interested bidder(s) must have the following eligibilities:
  - a) At least 03 (three) years relevant experience in this line of business and should be a company having national presence engaged in printing with efficient technical team to execute the work within the stipulated time.
  - b) Has/Have executed work order of minimum Tk.30.00 lac (thirty lac) in a single transaction.
  - c) Ability of storing the ordered items and delivery capacity within 24 hours on demand.
2. Interested bidders, who fulfill the above-mentioned qualifications, may collect the Tender Schedule **from 28.12.2021 to 12.01.2022** (both days inclusive) during office hours (10:00 am to 3.30 pm) on payment of Tk.2,000 (two thousand) only (non-refundable) in the form of Payment Order of any scheduled Bank favoring "Prime Bank Limited"
3. No tender schedule/documents will be sold after last date of sale as mentioned above.
4. Tender must be submitted in sealed envelope with relevant papers at the Tender Box kept at any of the offices mentioned above from 10.00 am to 03.00 pm on **12.01.2022** and be clearly marked as "Tender for Printing & supplying of different printing stationery items such as forms / vouchers / register / pad / kham / etc." on the top of the envelope.
5. The dropped tenders will be opened by the Bank's Tender Committee on 12.01.2022 at a convenient time. No bidders will be invited while tender opening to avoid social gathering for the present pandemic situation. However, the bidding position to be informed to the qualified bidders through mail communication.
6. Earnest money (refundable) equivalent to 2.00% of the quoted value of works in the form of Payment Order in favor of "Prime Bank Limited" should be submitted along with the tender.
7. Prime Bank reserves the right to accept, modify or reject any or all the tenders without assigning any reason whatsoever.
8. The interested bidders shall have to attend a pre-bid meeting at the office of the undersigned at 11:00 am on 09.01.2022.
9. The Bank shall not be bound or under any obligation to accept the lowest quotation.
10. Please drop your tender - '**Facilities Tower**', **6th Floor, Kha-199/2, Middle Badda, Pragati Sarani, Dhaka**

For details information, you may communicate over Cell No. 01713277697

**AVP, Procurement**  
Facility Management Division  
Tel: +880 (2) 55055005-12 (Ext.-616)