

Prime/HO/FMD/2017/1288

August 21, 2017

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Dhaka.

Sub: Request for financial proposal for purchasing of Manager Visitor Chair, Operation Manager Chair, Customer Visitor Chair & Sofa Set for various branches (Boalmari, Pabna, Sylhet etc).

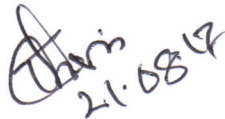
Dear Sir,

Please refer to the above mentioned subject. We would like to inform you that, we are to purchase furniture (Manager Visitor Chair, Operation Manager Chair, Customer Visitor Chair & Sofa Set) for Boalmari, Pabna, Sylhet. Being reputed firm, you are requested to participate in the bid fulfilling the following criteria:

01. The rate must be inclusive of VAT& IT.
02. BOQ may be collected from the office of undersigned/ Bank's website by August 30, 2017.
03. Tender to be submitted along with a cover letter in a sealed envelope addressing the Senior Vice President, Facility Management Division, Prime Bank Limited, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 within 3:00 pm on 31.08.2017.

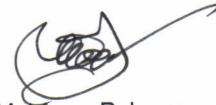
For further details, you may contact **Facility Management Division**, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 during office hours.

The Bank reserves the right to reject any or all offers in full or part with or without showing any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.



Md. Tohinul Islam
Senior Officer

Thanking you



Md. Mahfuzur Rahman
Assistant Vice President



Prime Bank Limited

Facility Management Division
Head Office, Motijheel, Dhaka

BOQ and Specification for Manager Visitor Chair, Operation Manager Chair, Customer Visitor Chair & Sofa Set for various branches (Boalmari, Pabna, Sylhet etc).

Sl.	Description	Quantity	Unit Rate (Tk.)
1	Manager Visitor Chair Imported Fixed armed chair for Manager with imported Black PU upholstery, revolving Base with Castor's. Model: CBF 29 AS or CMF 57 BS (Fixed) Guaranty: 5 Years	01	
2	Op. Manager Chair Merryfair, MONTI-Low Back or ECOM (EURO) -05 years Guarantee. Black. Origin: Malaysia	01	
3	Customer Visitor Chair Imported Fixed armed chair for Customer with imported Black PU upholstery, Fixed backrest and SS Leg. Guaranty: 5 Years.	01	
4	Sofa Set : As per prime design. (Double).	01	
	Carrying (Out Side Dhaka)		

Note: The Bank will deduct 6% VAT, 10% Security Money and applicable income tax at source as per govt rule.
Mention Carrying Charge (Outside Dhaka) & Unit Rate.

