

Prime/HO/FMD/2015/

April 01, 2015

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Dhaka

**Sub: Request for financial proposal for supply of Manager Chair, OM Chair for Shimrail Branch, Officer Chair for Jubilee Road Branch, Ctg & Officer Chair, Visitor Chair, Manager Sofa for Islamic Banking Branch, Mirpur Dhaka.**

Dear Sir,

Reference may please be made on the above mentioned subject.


We would like to inform you that, the Management of Prime Bank Limited has decided to purchase **furniture (Chair & Sofa etc) for the Shimrail Branch, Narayangonj, Islamic Banking Branch, Mirpur & Jubilee Road Branch**. Being enlisted firms with us under category – F, you may participate by submitting the financial proposal for the captioned work.

We need to have your estimated cost for the above item. The quotation of the item to be submitted to us will be inclusive of supply/ installation cost, carrying cost, income TAX, VAT etc.


You are therefore, requested to collect the Bill of Quantity (BOQ) from Facility Management Division, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 during office hours from 01.04.2015.

The said financial proposal furniture (Chair & Sofa etc) for the Shimrail Branch, Narayangonj, Islamic Banking Branch, Mirpur & Jubilee Road Branch should be submitted along with a cover letter in a sealed envelope addressing the **Senior Vice President, Facility Management Division**, Prime Bank Limited, Head Office, 29, RAJUK Avenue (2<sup>nd</sup> Floor), Dhaka – 1000 within **3:00 pm on 15.04.2015**. For further details, you may contact **Facility Management Division**, Head Office, 29, RAJUK Avenue (2<sup>nd</sup> Floor), Dhaka – 1000 during office hours.

The Bank reserves the right to reject any or the entire proposal without (assigning any reason) whatsoever, or waive any irregularity in the proposal and the Bank will not be bound to accept either the lowest financial proposal or any other proposal. Bank also reserves the right to divide the whole work among different vendors.

  
Saif-Ul-Alam Md. Al-Amin  
VP & Deputy of FMD

Thanking you

  
Md. Shahidul Hoque  
SVP & Head of FMD

**Bill Of Quantity : Supply of Chair & Sofa for Shimrail Branch, Narayangonj, Islamic Banking Branch, Mirpur & Jubilee Road Branch.**

01.04.2015

Sl.	Description	Unit	Quantity	Rate (in Tk.)	Amount (in Tk.)
1	<b>Executive Chair</b> -(01 for Manager & 01 for OM Chair) Supply, fitting & fixing of Imported high back revolving armed chair for Manager with imported Black PU upholstery, tilted back, 5 leg wheel, hydraulic system including necessary hardware & accessories etc. all complete as per design, direction and full satisfaction of the Engineer in charge. <b>BOHO-Model-CMF 57As (01 High Back 01 Mid Back for Shimrail Branch Narayangonj).</b>	each	2.00		
2	Officer Chair-SLG-12 (16 IBB Mirpur & 15 Jubilee Road, Ctg).	each	31.00		
3	Visitor Chair-Fixed	each	12.00		
4	Double Sofa-IBB Mirpur (Similar to existing Sofa)	each	2.00		
	<b>Carrying-Chittagong</b>			<b>Total Tk.</b>	<b>-</b>

