

Prime/HO/FMD/2017/ 1407

March 06, 2017

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Dhaka.

Sub: Request for financial proposal for purchasing of Chair, Movable Drawer & Conference Table for Chittagong Regional Office.

Dear Sir,

Please refer to the above mentioned subject. We would like to inform you that, we are to purchase furniture (Chair, Movable Drawer & Conference Table) for Chittagong Regional Office. Being reputed firm, you are requested to participate in the bid fulfilling the following criteria:

01. The rate must be inclusive of VAT& IT.
02. BOQ may be collected from the office of undersigned/ Bank's website by March 13, 2017.
03. Tender to be submitted along with a cover letter in a sealed envelope addressing the Senior Vice President, Facility Management Division, Prime Bank Limited, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 within **3:00 pm on 14.03.2017.**

For further details, you may contact **Facility Management Division**, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 during office hours.

The Bank reserves the right to reject any or all offers in full or part with or without showing any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking you .



Md. Mir Murad Ali
SAVP & Deputy



Saif-Ul-Alam Md Al-Amin
Senior Vice President & Head

 **Prime Bank Limited**
Facility Management Division
Head Office, Motijheel, Dhaka

BOQ and Specification for Executive Chair , Officer Chair , Conference Table & Moveable Drawer for Chittagong Regional Office under Branches network Division.

Sl.	Description	Quantity	Unit Rate (Tk.)	Amount (Tk.)
01	<u>Executive Chair:</u> Supply Fitting & Fixing of Imported high back Revolving armed Chair height adjustable arm with molded, height & width adjustable armrest with swivel and depth adjustable PP molded arm pad. Back height Adjustable by ratchet, without need to release any knobs or buttons. Breathable Mesh/Fabric backrest allows improved ventilation and transpiration, to provide exceptional thermal comfort. Mechanism – Synchronized mechanism with tilt tension Control, multi level tilt lock. (Model, Brand, Origin- Model Rag-100, Brand-Bestuhl, Origin- Korea or Model-2120F21E1, Origin- Malaysia, Brand-EURO-02 years Guarantee. Black. Sample- Available at FMD	02		
02	<u>Officer Chair:</u> Supply Fitting & Fixing of Imported mid back Revolving armed Chair height adjustable arm with molded, height & width adjustable armrest with swivel and depth adjustable PP molded arm pad. Back height Adjustable by ratchet, without need to release any knobs or buttons. Breathable Mesh/Fabrick backrest allows improved ventilation and transpiration, to provide exceptional thermal comfort. Mechanism – Permanent Contact with tilt tension Control, multi level tilt lock, and pneumatic Seat Height Control. Brand Merryfair, Origin:- Malaysia, Model-MONTI- or Model EP2131, Origin Malaysia. Low Back-02 years Guarantee. Black. Sample- Available at FMD	22 units		
03	Conference Table (8 feet long & 4 feet wide). Color: Beech Color.	01 unit		
	<u>Mobile Drawer:</u> As per FMD Sample- Beech Color.	07 units		
			Carrying	
			Grand Total	

Note: The Bank will deduct 6% VAT, Security Money for Six Months and applicable income tax at source as per govt rule. We will consider grand total amount.

