

Prime/HO/FMD/2015/ 21017

September 01, 2015

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.....
Dhaka.

Sub: Request for financial proposal for supply of Wall Clock at Head Office.

Dear Sir,

Reference may please be made on the above mentioned subject.

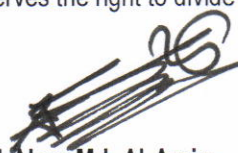
We would like to inform you that, the Management of Prime Bank Limited has decided to purchase 400 units Wall Clock for Head Office & Branches. Being reputed firm you may participate by submitting the financial proposal for the captioned work.

We need to have your estimated cost for the above item. The quotation of the item to be submitted to us will be inclusive of supply/ installation cost, carrying cost, income TAX, VAT & Security Money etc.

You are therefore, requested to collect the Bill of Quantity (BOQ) from Facility Management Division, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 during office hours from 06.09.2015.

The said financial proposal should be submitted along with a cover letter in a sealed envelope addressing the Senior Vice President, Facility Management Division, Prime Bank Limited, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 within 3:00 pm on 10.09.2015 For further details, you may contact **Facility Management Division, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 during office hours.**

The Bank reserves the right to reject any or the entire proposal without (assigning any reason) whatsoever, or waive any irregularity in the proposal and the Bank will not be bound to accept either the lowest financial proposal or any other proposal. Bank also reserves the right to divide the whole work among different vendors.


Saif -Ul-Alam Md. Al-Amin
VP & Deputy of FMD

Thanking you



Md. Shahidul Hoque
SVP & Head of FMD



Prime Bank Limited

Facility Management Division
Head Office, Motijheel, Dhaka

BOQ For Wall Clock

Specification of Clock:

Product	Specification	Unit Price	Quantity
14" Round size	<p>Clock: Size- 14 inch, Shape- round, body parts- made of HIPS plastic resin, upper ring part- made Hi-mpak plastic resin, color method- spray,</p> <p>Glass-2mm,</p> <p>Box- corrugated Two part system, Upper parts white and down part gray. 25 pcs per master carton.</p> <p>Movement- oyster (non stop, white, Origin-China, soundless) warranty-02 years.</p> <p>Note: [The supplier(s) with their own cost liable to repair any defects found in the clock whichever applicable within 02 (two) years from the date of the supply at free of cost]. All are requested to submit experience certificate of three (03) years/ Work order with offer price.</p>		400 Units
	Total Taka		

Other terms:

1. Delivery to Prime Bank Head office within 7 days from the issuance of work order.
2. Warranty: Two (02) years warranty (including replacement).
3. Offered Price should be inclusive of VAT and Taxes.
4. The watch should be supplied with "Sony/Sunlight" Battery.

