

Prime/HO/FMD/2016/9509

April 17, 2016

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Dhaka.

Sub: Request for financial proposal for purchasing of Officer Chair , Visitor Chair & Executive Chair for Gulshan Branch, Dhaka.

Dear Sir,


Please refer to the above mentioned subject. We would like to inform you that, we are to purchase furniture (Chair) for Gulshan Branch, Dhaka. Being reputed firm, you are requested to participate in the bid fulfilling the following criteria:


04. The rate must be inclusive of VAT, IT, Security Money etc.
05. BOQ may be collected from the office of undersigned by April 18, 2016.
06. Tender to be submitted along with a cover letter in a sealed envelope addressing the Vice President, Facility Management Division, Prime Bank Limited, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 within **3:00 pm on 02.05.2016.**

For further details, you may contact **Facility Management Division**, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 during office hours.

The Bank reserves the right to reject any or the entire proposal without (assigning any reason) whatsoever, or waive any irregularity in the proposal and the Bank will not be bound to accept either the lowest financial proposal or any other proposal. Bank also reserves the right to divide the whole work among different vendors.

Thanking you


Md. Mahfuzur Rahman
Assistant Vice President


Saif -Ul-Alam Md Al-Amin
Vice President & Head

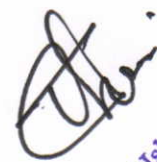
 **Prime Bank Limited**

Facility Management Division
Head Office, Motijheel, Dhaka

BOQ and Specification for Officer Chair , Visitor Chair & Executive Chair for Gulshan Branch, Head Office, Dhaka.

Sl.	Description	Quantity	Unit Rate (Tk.)	Amount (Tk.)
01	<u>Officer Chair</u> OFFICERS CHAIR Supply Fitting & Fixing of Imported mid back Revolving armed Chair height adjustable arm with molded, height & width adjustable armrest with swivel and depth adjustable PP molded arm pad. Back height Adjustable by ratchet, without need to release any knobs or buttons. Breathable Mesh backrest allows improved ventilation and transpiration, to provide exceptional thermal comfort. Mechanism – Synchronized mechanism with tilt tension Control, multi level tilt lock, and pneumatic Seat Height Control. Base - Plastic Base, 5 Leg Wheel. Merryfair, Origin:- Malaysia, MONTI-Low Back-05 years Guarantee. Black.	35 units		
02	<u>Visitor Chair</u> Model: SLG-12, Origin: Malaysia Specification: Set Fabric, Color-Black, Revolving. 05 years Guarantee. Black.	50 units		
03	<u>OM Chair</u> Nej Mid Back (Without Head Rest)- 05 years Guarantee. Black.	02 units		
Total Tk.				

Note: The Bank will deduct 4% VAT and applicable income tax at source as per govt rule.



Md. Tohinul Islam Tohin
Senior Officer
Facility Management Division
Prime Bank Limited
Head Office, Dhaka.