



Prime Bank Limited

a bank with a difference

Facility Management Division

Prime/FMD/NCM/2014/

33697

Date: 04.12.2014

Subject: RFQ for Note Counting Machine for our existing and proposed Branches

Prime Bank intends to purchase some Note Counting Machine to be installed at our existing and proposed Branches. You are requested to submit your sealed quotation Detailed particulars and terms & conditions are given below.

Purpose to be served	Counting of money & Detection of Fake notes
Display	Dual display System
Fake Note Detector	Built in UV lamp Fake note Detector with auto alarm
Speed	Minimum 100 Notes/4 sec
Capacity	Minimum 200 notes at a time
Voltage Stabilizer	1000 VA at free of cost with the machine
Warranty	02 years Free Service (labor) with spares from the date of installation
Special features	Provide a regular preventive maintenance service call on basis at the Branch premises during 2 years warranty period.

The following terms & conditions will be applicable:

1. A. The supplier shall deliver and install the Note Counting Machine to the Bank's selected location (anywhere in the country). No additional cost will be paid by the bank for transportation / installation.
B. Any change request by Prime Bank for any defect or any other reason must be entertained.
2. **Payment:**
 - A. Payment will be made upon receipt of bill from the vendor, delivery challan as proof of delivery must be submitted along with bill.
 - B. Payment will be made within 30(Thirty) days from receipt of bill from the Supplier. Bank will deduct VAT & AIT as per Govt. rules.
 - C. No advance & down payment will be allowed.
 - D. 10% Security Deposit to be retained for 6 months at the time of payment of the bill.
3. **Warranty:** Standard Warranty of 01 (One) year will be applicable. During this period, the vendor shall repair any kind of defects including replacement of any parts at their own cost.
4. **Support Level:** The Supplier shall provide immediate response either by phone, e-mail, and fax or by person to any of the Purchaser's queries related to support and service.
5. **Quotation Validity: 31.12.2014.**
6. After going through the terms & conditions, if you are interested to participate in the bidding process:
 - A. Please submit your proposal in your company's letterhead pad as per format given above items duly signed by your company's authorized representative and must be submitted at the tender box kept at our office on ~~10.12.2014~~ ¹⁵ from 10:30 am to 3.00 pm. No quotations shall be dropped before or after this time period.
 - B. Please return this letter with signature of authorized signatory and seal of the company as proof of acceptance of the terms & conditions.
 - C. **Delivery:** From ready stock.
 - D. Prime Bank Limited reserves the right to accept or reject any or all the quotations showing any reason, whatsoever.

Md. Shahidul Hoque
Senior Vice President

Created by nabi