



Facility Management Division

January 16, 2018

HO (FMD)/printing/Card/2018/182

Sub: - Sealed quotations are invited for supplying 25000 pcs PIN Mailer of Card Division.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for supplying 25000 pcs PIN Mailer on the basis of following specifications and terms & conditions:

Specifications:

1.PIN Mailer
Quantity: 25,000 pcs.
Size : 6.50" X 3.67"
Paper : 1 st ply 55 gsm, 2 nd +3 rd ply 80 gsm.
Color : 04(four) color front side on 2 nd ply
Page : 3 ply wood free paper with carbonized CNF Ink area and sprocket margin with continuous sheets
Others : as per previous sample

Sample of the item may be seen from Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before January 23, 2018 by 02:00 pm.

It may be mentioned here that sealed quotation along with paper sample shall have to be submitted in the tender box kept at FMD, 29 Rajuk Avenue (1st floor), Dhaka on or before January 23, 2018 by 03:00 p.m. and clearly marked "Supplying 25000 pcs PIN Mailer" on the top of the envelope. The quotation will have to be validated for next 3-months from sample approval date.

Machine Proof must be submitted to Facility Management Division.

VAT, Income Tax etc. shall be applicable as per Govt. rules.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking You.

Sahadev Mondal
Senior Officer

Md Mir Murad Ali
Senior Asstt. Vice President & Deputy