



**Prime Bank Limited**  
*a bank with a difference*

Prime/HO/FMD/2016/9509

April 20, 2016

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Dhaka.

Sub: Request for financial proposal for purchasing Steel Furniture (Almirah, Signature Card Box, Steel File Cabinet, Steel File Cabinet, Steel Cash Box & Strong Room Door with Grill Door & Iron Safe) for proposed branches-2016 & existing branches.

Dear Sir,

Please refer to the above mentioned subject. We would like to inform you that, we are to purchase steel furniture (Almirah, Signature Card Box, Steel File Cabinet, Steel File Cabinet, Steel Cash Box, Strong Room Door with Grill Door & Iron Safe) for proposed branch-2016 & existing branches. Being reputed firm, you are requested to participate in the bid fulfilling the following criteria:

07. The rate must be inclusive of VAT, IT, Security Money etc.
08. BOQ may be collected from the office of undersigned by April 21, 2016.
09. Tender to be submitted along with a cover letter in a sealed envelope addressing the Vice President, Facility Management Division, Prime Bank Limited, Head Office, 29, RAJUK Avenue (2<sup>nd</sup> Floor), Dhaka – 1000 within **3:00 pm on 12.05.2016.**

For further details, you may contact **Facility Management Division**, Head Office, 29, RAJUK Avenue (2<sup>nd</sup> Floor), Dhaka – 1000 during office hours.

The Bank reserves the right to reject any or the entire proposal without (assigning any reason) whatsoever, or waive any irregularity in the proposal and the Bank will not be bound to accept either the lowest financial proposal or any other proposal. Bank also reserves the right to divide the whole work among different vendors.

  
Md. Mahfuzur Rahman  
Assistant Vice President

Thanking you

  
Saif -UI-Alam Md Al-Amin  
Vice President & Head

**Schedule for Supply of Steel Furniture (Almirah, Signature Card Box, Steel File Cabinet, Steel File Cabinet & Steel Cash Box) for proposed branches-2016 & existing branches.**

**Tender Schedule**



**Prime Bank Limited**

**Head Office:** Facility Management Division, 29, Rajuk Avenue, Dhaka – 1000, Bangladesh  
PABX: 9567265/397, FAX: 9559252, e-mail: info@prime-bank.com, website: www.prime-bank.com

  
Md. Tohinul Islam Tohin  
Senior Officer  
Facility Management Division  
Prime Bank Limited  
Head Office, Dhaka.



# Prime Bank Limited

Facility Management Division

Head Office, Dhaka


Date: \_\_\_/\_\_\_/\_\_\_

Table –Steel Furniture-A

Sl.	Items' Name	Qty for each branch/ SME branch	Remarks
i.	Steel Almirah	02	Quantity may be decreased in case of SME branches
ii.	Steel File Cabinet	04	
iii.	Steel Rack	02	
iv.	Signature Card Box	03	
v.	Steel Cash Cabinet	03	

## Specifications of Steel Furniture

Sl	Particulars	Unit price
01.	Item's Name : <b>Steel Almirah</b> Size : H-72" X L-36" X D-18" Weight : ± 60 kg Gauge/Sheet : 20 gauge MS sheet Door : Two doors (20 gauge) with handle and lock No. of shelves : 4 shelves with 20 gauge ms sheet Paint : Spray paint (as per bank's standard)	
02.	Item's Name : <b>Steel File Cabinet</b> Size : H-54" X L-18" X D-24" Weight : ± 60 kg Gauge/Sheet : 20 gauge MS sheet Drawer : Four drawers (20 gauge) with lock No. of shelves : N/A Paint : Spray paint (as per bank's standard)	
03.	Item's Name : <b>Steel Rack</b> Size : H-72" X L-48" X D-20" Weight : ± 50 kg Gauge/Sheet : 18 gauge MS sheet (18" X 18" X 18" M.S angle) Door : N/A No. of shelves : 6 shelves with 20 gauge ms sheet Paint : Spray paint (as per bank's standard)	
04.	Item's Name : <b>Steel Signature Card Box</b> Size : H-24" X L-18" X D-20" Weight : ± 40 kg Gauge/Sheet : 20 gauge MS sheet Door : N/A No. of drawers : 6 drawers with 20 gauge ms sheet and one trolley Paint : Spray paint (as per bank's standard)	
05.	Item's Name : <b>Steel Cash Cabinet</b> Size : H-24" X L-18" X D-18" Weight : ± 40 kg Gauge/Sheet : 20 gauge MS sheet Door : N/A No. of drawers : 3 drawers with 20 gauge ms sheet Paint : Spray paint (as per bank's standard)	
	<b>Carrying Charge</b> * Within Dhaka City	
	* Out of Dhaka City	

  
Md. Tohurul Islam Tohin  
Senior Officer  
Facility Management Division  
Prime Bank Limited  
Head Office, Dhaka

Annexure-01

**Schedule for Supply of Steel Furniture (Strong Room Door with Grill Door & Iron Safe) for proposed branches-2016 & existing branches.**

**Tender Schedule**



**Prime Bank Limited**

*Md. Tohinul Islam Tohin*  
Senior Officer  
Facility Management Division  
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