

Facility Management Division

HO (FMD)/printing/general +card/2014

August 03, 2014

Sub: - Invitation of Quotation for printing of 11 (eleven) types of the item of the Bank.

Dear Sir(s),

We are pleased to invite your sealed Quotation under cover of your forwarding for printing of 11 (eleven) types of the Item of the Bank on the basis of following specifications and terms & conditions:

Specifications:

1.Window Envelope Qty: 3,50,000 pcs. Size :9.75" X 4.25"(as per sample) Paper :80 gsm. bashundhara Color :four color one side Printing Packing :100 pcs/ban & 500 pcs. per box	2. Cash Debit Voucher(PF-35) Qty: 5000 pads Size :7.5" X 4.30" Paper :55gsm.bashundhara Color :Bi-color Print one side Packing :100sheet s/pad & 100 pad per packed
3.Scheme Deposit Book (PF -10) Qty: 60,000 books Inner: Size :7.50" X 2.95" Paper : Auto Carbon china(pink +white) Color :Single color one side with Numbering & 1 st copy di-perfor. Page : 2 ply per set & 12 sets/book Cover: Paper (top) : 150 gsm. Art paper Color :Single color both side Paper (back) : 230gsm. duplex bashundhara brand(14.50" X2.95) Color :Single color one side Binding : Pin binding Packing :200 books in a packet	4.OBC Forwarding(PF-59) Qty: 800 pads Size :8.75" X 5.55" Paper :61gsm. Bashundhara Color :Single color one side Packing :50sheet pad/ 100 pad packet
6.Platinum Card Pouch Qty: 1000 Pcs. Size :3.5" X 2.40", Paper :150 gsm Plastic card Color :four color Printing with di-cutting Packing :100 pcs. per packet	7. Letter of Lien for Adva. Against FDR(PF-156) Qty: 300 Pads Size: 8.25"X6.50" Paper: 68gsm. Bashundhara ledger Print: Single-color one side print Binding: 100 sheets/pads & 25 pads/packet
8.Safe in safe out Register(PB-95) Qty: 40 Books Size :13.50" X 16.5 Paper :68gsm. Bashundhara ledger Color :single color both side with number Pages :200 sheet or 400 pages/Register Binding : Cloth & Leather(as per sample)	9.Stamp in Hand register(PB-22) Qty: 50 Books Size :13.50" X 8.50" Paper :68gsm. Bashundhara ledger Color :single color both side with numbering Pages :100 folio/Register Binding : Cloth & Leather(as per sample)
10.JCB card statement Qty: 10,000 Sheets Size :8.50" X 11.80" Paper :100 gsm. April Premium/paper one Color :Four color font side & back side one color Packing: 100 sheets/ban & 500 sheet per packet	11.Hasanah card statement Qty: 10,000 Sheets Size :8.50" X 11.80" Paper :100 gsm. April Premium/paper one Color :Four color font side & back side one color Packing: 100 sheets/ban & 500 sheet per packet

Sample of the item may be seen at Facility Management Division, Head Office, 29, Rajuk Avenue (1st floor), Dhaka on 13.08.2014 on or before 03:00 p.m. and the items will be delivered to central store except serial no.5,6,10 & 11.