

Facility Management Division

HO (FMD)/Printing/Gen/2018/ 21 32

July 19, 2018

Sub:- Sealed Quotations are invited for printing 04 (four) types item.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for supplying 04 (four) types item on the basis of following specifications and terms & conditions:

Specifications:

1. File Cover with Clip Qty: 50,000 Pcs. Size : 22.00"X14.10" Paper : 300 gsm Art Card (hansol brand) Print : four color one side Binding : 100 pcs. Per packet with craft paper	2. Khaki Kham Big Qty: 75,000 pcs Size: 15.00" X 10.90" (without mouth) Paper: 150 gsm Korean virgin paper (as per sample) Print: single color one side printing Binding: 100 pcs ban & 500 pcs in a packet
3. Letter Head Pad (Branch) Qty: 5000 pads Size : 8.27" X 11.69" Paper : 100 gsm. offset partex premium Color : Four color front side Packing: 100 sheets pad/ban & 500 sheet per packet	Cost Memo (PF -48) Qty: 800 pads Size: 5.00"X4.75" Paper: 55 gsm Bashundhara Brand Print: Single-color one side print Binding: 100 sheets/pad & 50 pads/packet

Sample of the item may be seen from Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before July 31, 2018 by 03:00 pm.

It may be mentioned here that sealed quotation along with paper sample and press declaration shall have to be submitted in the tender box kept at FMD, 29 Rajuk Avenue (1st floor), Dhaka on or before July 31, 2018 by 03:30 p.m. and clearly marked "Printing 04 (four) types item" on the top of the envelope. The quotation will have to be validated for next 3-months from sample approval date.

Machine Proof must be submitted to Facility Management Division.


VAT, Income Tax etc. shall be applicable as per Govt. rules.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking You.



Sahadev Mondal
Senior Officer



Md Mir Murad Ali
SAVP & Deputy