



Facility Management Division

HO (FMD)/printing/Gen/2017/ 1769

March 21, 2017

Sub: - Sealed quotations are invited for printing 10 (ten) types item.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for printing 10 (ten) types item on the basis of following specifications and terms & conditions:

Specifications:

1.Voucher Cover (PF-93) Qty : 50,000 pcs Paper : Craft Board(as per sample) Size : 19.00"X 5.75" Print : Single color one side with single crease Packing : 100 pcs. per packet	2.Demand promissory Note(PF-152) Qty : 500 Pads Size : 8.25"X6.25" Paper : 68 gsm Ledger (Bashundhara) Print : Single-color one side print Binding : 100 sheets/pads & 25 pads/packet
3.Letter of Guarantee(Pf-160) Qty : 400 Pads Size : 13.25" X 8.40" Paper : 68gsm. Bashundhara ledger Color : Single color both side printing Binding : 100sheets/ pad & 25 pads per packet	4.Letter of Revival (PF-171) Qty : 400 Pads Size : 8.25"X13.25" Paper : 68 gsm Ledger (Bashundhara) Print : Single-color one side print Binding : 100 sheets/pads & 25 pads/packet
5. Customized Deposit Slip Qty : 1000 Pads Size : 8.80"X 4.00" Paper : Auto Carbon Print : Single-color both side with numbering Pages : 02 ply X 50 sets/ 100 sheets pad	6. EXP Form (PF-212) Qty : 1000 pads Size : 8.80"X13.80" Paper : 80gsm offset partex Print : single-color both side print Binding : 02 sheets/set & 100 sets/ 200 sheets in a pad
7.Summary Statement-01(PF-244) Qty : 200 packets Paper : 80 gsm partex premium Size : 14.000"X8.50" Print : Light green color ground both side Binding : 50 sheets/packet	8. Summary Statement-04 (PF-246) Qty : 100 packets Paper : 80 gsm partex premium Size : 14.000"X8.50" Print : Orange color ground both side Binding : 50 sheets/packet
9. Statement S-10 (PF-242) Qty : 100 packets Paper : 80 gsm partex premium Size : 14.000"X8.50" Print : Light yellow color ground both side Binding : 50 sheets/packet	10. Statement S-13 (PF-268) Qty : 100 packets Paper : 80 gsm partex premium Size : 14.000"X8.50" Print : Rose color ground both side Binding : 50 sheets/packet

Sample of the item may be seen from Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before 28 March, 2017 by 2:00 pm.

It may be mentioned here that sealed quotation along with paper sample shall have to be submitted in the tender box kept at FMD, 29 rajuk avenue (1st floor), Dhaka on or before 28 March, 2017 by 03:00 p.m. and clearly marked "Printing 10 (ten) types item" on the top of the envelope. The quotation will have to be validated for next 3-months from the date of submission.

Machine Proof must be submitted to Facility Management Division.

VAT, Income Tax etc. shall be applicable as per Govt. rules.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking You,

Md Mir Murad Ali
Senior Asstt. Vice President & Deputy

Saif-Ul-Alam Md Al-Amin
Senior Vice President & Deputy