

Facility Management Division

HO (FMD)/printing/general /2014

August 12, 2014

Sub: - Invitation of Quotation for printing of 05 (five) types of the item of the Bank.

Dear Sir(s),

We are pleased to invite your sealed Quotation under cover of your forwarding for printing of **05 (five) types** of the Item of the Bank on the basis of following specifications and terms & conditions:

Specifications:

<p>1. Specimen Signature Card (PF-15) Qty : 1,50,000 Pcs. Size : 5.50" X 4.30" Paper : 300gsm. art card Color : Single color one side printing Packing : 100 pcs. /ban & 500 pcs, packet</p>	<p>2. Khaki Kham Medium Qty: 1,00,000 Pcs. Size : 10.5" X 12.6" Paper : 90gsm. Bashundhara craft Paper Color : single color printing Packing : 100 pcs. ban & 500 pcs. in a packet</p>
<p>3. Deposit Book (PF -08) QTY: 1,00,000 books Inner: Size : 7.50" X 2.95" Paper : Auto Carbon china (blue +white) Color: Single color one side with Numbering & 1st copy di-perforated Pages : 2 ply X 10 sets= 20 leaves/books Cover: Paper (top) : 150 gsm. Art paper Color : Single color both side with ground Paper (back) : 230gsm. duplex bashundhar brand(14.50" X 2.95) Color : Single color one side with ground Binding : Pin binding Packing : 200 books in a packet</p>	<p>4. Inward Mail Register (PB-70) Qty: 150 Books Size : 13.50" X 8.5 Paper : 68gsm. Bashundhara ledger Color : single color both side with number Pages : 400 pages or 200 sheets/Register Binding : Cloth & Leather(as per sample)</p> <p>5. Deposit slip of ULAB Qty : 500 books Size : 8.30" X 5.30" Paper : Auto carbon china 03 ply(white+blue+green) Color : Single color one side printing with numbering Binding : 3ply X 50 sets=150 sheets/pad Delivery : Satmasjid Road Branch, House#99, Road#11/A, Dhanmondi R/A(satmosjid road)</p>

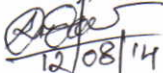
Sample of the item may be seen at Facility Management Division, Head Office, 29, Rajuk Avenue (1st floor), Dhaka on 21.08.2014 on or before 03:00 p.m. and the items will be delivered to central store except serial no.5.

It may be mentioned here that **sealed Quotation along with paper sample** shall have to be submitted in the tender box kept at FMD, 29 rajuk avenue (1st floor) on **21.08.2014 on or before 03.00 p.m.** and **Clearly marked "Printing & supplying of 05 (five) types of the item "on the top of the envelope.** The quotation will have to be valid for next 3-months from the date of submission.

VAT, Income Tax etc. shall be applicable as per Govt. Circular against the Bill of the Printing firm concerned, if awarded which may please be noted. **Unit rate shall be inclusive of VAT and Income Tax.**

The Bank reserves the **right to accept or reject** any or all the offers in **full or part** with or without assigning any reason whatsoever. Further, Bank shall not be under any **obligation to accept** the lowest quotation.

Yours faithfully,



Sahadev Mondal
Officer



Md. Ariful Islam
Assistant Vice President