



Prime Bank Limited
a bank with a difference

Facility Management Division

HO (FMD)/printing/Card+Gen /2015

June17, 2015

Sub: - Invitation of Sealed Quotation for printing 14 (fourteen) types of printing item of the Bank.

Dear Sir,

We are pleased to invite your Sealed Quotation under cover of your forwarding for printing 14 (fourteen) types of printing Item of the Bank on the basis of following specifications and terms & conditions:

Specifications:

<p>1. Deposit Slip Auto Carbon(PF-07) Qty: 20,000 Pads. Size :8.75" X 3.75" Paper : Bashundhara auto carbon(Pink +White) Color :Single color both side with numbering Page : 50 Sets X 2 Ply = 100 sheets Pad Packing : 50 pads per packet</p>	<p>2. Hasanah Credit card Application Form Qty: 20,000 Pcs. Size :22.00" X 8.75", Folding : 3(three) Paper :150 gsm. matt paper Color :four color both side Printing Packing :50 pcs/ban & 500pcs. per packet</p>
<p>3. Hasanah Card Mailer Qty: 10,000 sheets Size :11.75" X 8.25", Paper :100 gsm paper one/april premium Color :four color one side Printing with single perforation</p>	<p>4 .Hasanah Brochure Qty: 15,000 Pcs. Size :8.70" X 4.10"(total 8.70" X 8.20") Paper :150 gsm. Matt paper Color :four color both side printing & one crease Packing :50 pcs/ban & 500pcs. per packet</p>
<p>5. Hasanah Card Pouch Qty: 7,000 Pcs. Size :3.5" X 2.35", Paper :150 gsm Plastic card with soluation pesting Color :four color Printing with di-cutting Packing :100 pcs. per packet</p>	<p>6. Hasanah Welcome Letter Qty: 5000 Pcs. Size :11.00" X 8.50", Paper :120 gsm matt paper Color :four color one side Printing</p>
<p>7. Hasanah User Manual Qty: 5,000 Books Size :8.50" X 5.30" Pages : 12 pages/6 leaves (including cover) Paper :150 gsm matt paper Color :four color both side Printing Lamination: matt & spot(cover) Binding : 2 pin binding Di-cutting: Round all sheets Packing :50 pcs. per packet</p>	<p>8. Platinum User Manual Qty: 5,000 Books Size :8.50" X 5.30" Pages : 12 pages/6 leaves (including cover) Paper :150 gsm matt paper Color :four color both side Printing Lamination: matt & spot(cover) Binding : 2 pin binding Di-cutting: Round all sheets Packing :50 pcs. per packet</p>
<p>9. Platinum Bag Quantity: 10,000 pcs Size :9.75" X 8.25" X 3.75 Paper : 150 gsm art paper with matt lamination Color :four color printing with ilet & lace Packing : 100 pcs. in a corton</p>	<p>10. Platinum Card Pouch Qty: 12,000 Pcs. Size :3.5" X 2.35", Paper :150 gsm Plastic card with soluation pesting Color :four color Printing with di-cutting Packing :100 pcs. per packet</p>
<p>11. Platinum Welcome Letter Qty: 10,000 Pcs. Size :11.25" X 8.25", Paper :120 gsm matt paper Color :four color one side Printing</p>	<p>12 .Platinum Get more- Brochure Qty: 15,000 Pcs. Size :8.50" X 4.00"(total 8.80" X 12.00") Paper :150 gsm. Matt paper Color :four color both side printing & 02 crease Packing :50 pcs/ban & 500pcs. per packet</p>
<p>13. Platinum Eye Coupon Qty: 50 books Size :7.25" X 2.30", Paper :150 gsm matt paper Color :four color both side printing with numbering Binding: 50 sheets/book & 10 books per packet</p>	<p>14. Contra Voucher (PF -58) Qty.- 300 pads Size: 7.50"X4.50" Paper: Color demy blue bashundhara Print: Single-color one side print Binding: 100 sheets/pad & 50 pads/packet</p>

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Sample of the item may be seen at Facility Management Division, Head Office, 29, Rajuk Avenue (1st floor), Dhaka on 29.06.2015 on or before 12:10 p.m. and the items will be delivered to central store or card Division.

It may be mentioned here that **Sealed Quotation along with paper sample** shall have to be submitted in the tender box kept at FMD, 29 Rajuk Avenue (1st floor) on 29.06.2015 on or before 12.30 p.m. and **Clearly marked "Printing & supplying of 14 (forteen) types of item" on the top of the envelope**. The quotation will have to be valid for next 3-months from the date of submission.

VAT, Income Tax etc. shall be applicable as per Govt. Circular against the Bill of the Printing firm concerned, if awarded which may please be noted. **Unit rate shall be inclusive of VAT and Income Tax.**

The Bank reserves the **right to accept or reject** any or all the offers in **full or part** with or without assigning any reason whatsoever. Further, Bank shall not be under any **obligation to accept** the lowest quotation.



Md. Baqui Billah
Asstt. Vice President



Md. Shahidul Hoque
Senior Vice President