



Facility Management Division

HO (FMD)/printing/Gen/2016

September 18, 2016

Sub: - Request for sealed quotation for printing 2,20,000 pcs Deposit Book (PF-08).

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for printing 2,20,000 pcs Deposit Book (PF-08) on the basis of following specifications and terms & conditions:

Specifications:

<u>Deposit Book (PF-08)</u>	
QTY:	2,20,000 pcs
Inner:	
Size	:7.50" X 2.95"
Paper	: Auto Carbon bashundhara (blue +white)
Color:	Single color with Numbering & 1 st copy di- perforated
Pages	: 2 ply X 10 sets= 20 leaves/books
Cover:	
Paper (top)	: 150 gsm. Art paper
Color	:Single color both side with ground
Paper (back)	: 230gsm. duplex bashundhar brand(14.50" X 2.95)
Color	:Single color one side with ground
Binding	: Pin binding
Packing	:200 books in a packet

Sample of the item may be seen at Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before 27 September, 2016 by 2:00 pm.

It may be mentioned here that sealed quotation along with paper sample shall have to be submitted in the tender box kept at FMD, 29 rajuk avenue (1st floor), Dhaka on or before 27 September, 2016 by 03:00 p.m. and Clearly marked "Printing 2,20,000 pcs Deposit Book (PF-08)" on the top of the envelope. The quotation will have to be validated for next 3-months from the date of submission.

Machine Proof must be submitted to Facility Management Division.

VAT, Income Tax etc. shall be applicable as per Govt. Circular. Unit rate shall be inclusive of VAT and Income Tax.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever. Further, Bank shall not be under any obligation to accept the lowest quotation.

Md. Abdul Aziz
Asstt. Vice President

Saif-Ul-Alam Md Al-Amin
Senior Vice President & Head