



Facility Management Division

HO (FMD)/printing/General/2018/ 13

January 01, 2018

Sub: - Sealed quotations are invited for printing 40000 pcs L/C File Cover.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for printing 40000 pcs L/C File Cover on the basis of following specifications and terms & conditions:

*Specifications:*

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| <p>1.L/C File Cover<br/>         Qty: 40,000 pcs.<br/>         Size: 14.10"X22.00"<br/>         Paper: 300 gsm. Art Card (hansol)<br/>         Clip : Hoazie brand steel<br/>         Print: Single color (front side) &amp; single color (back side) with crease<br/>         Binding: 100 pcs. per packet with craft paper</p> |
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Sample of the item may be seen from Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before January 09, 2018 by 02:00 pm.

It may be mentioned here that spot quotation along with paper sample and press declaration shall have to be submitted in the tender box kept at FMD, 29 Rajuk Avenue (1st floor), Dhaka on or before January 09, 2018 by 03:00 p.m. and clearly marked "printing 40000 pcs L/C File Cover" on the top of the envelope. The quotation will have to be validated for next 3-months from sample approval date.

Machine Proof must be submitted to Facility Management Division.

VAT, Income Tax etc. shall be applicable as per Govt. rules.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking You.

Sahadev Mondal  
Senior Officer

Md Mir Murad Ali  
Senior Asstt. Vice President & Deputy