



Facility Management Division

HO (FMD)/printing/Gen/2017/

September 25, 2017

Sub: - Sealed quotations are invited for printing 04 (four) types item.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for printing 04 (four) types item on the basis of following specifications and terms & conditions:

Specifications:

<p>1. Deposit Slip Auto Carbon(PF-07) Qty: 40,000 pads. Size :8.75" X 3.75" Paper : Bashundhara auto carbon(Pink +White) Color :Single color both side with numbering Page : 50 Sets X 2 Ply = 100 sheets Pad Packing : 50 pads per packet</p>	<p>2. Cheque Return Memo(PF-05) Qty: 500 pads Size :5.60" X 4.45" Paper : 68 gsm. bashundhara ledger Color : single color one side Packing : 50 pads. in a packet</p>
<p>3.LCA Form Commercial (PF-218) Qty: 200 pads Size: 8.30"X13.75" Paper: 80 gsm. Bashundhara offset with grounding Print: Single-color one side with numbering Binding: 05 sheets/set & 50 set/250 sheet /pad</p>	<p>04. Letter of Guarantee Register (PB-97) Qty: 40 books Size : 13.50" X 8.50" Paper : 68gsm. Bashundhara ledger Color : single color both side with numbering Pages : 200 pages/ 200 leaves Register Binding : Cloth & Leather(as per sample)</p>

Sample of the item may be seen from Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before October 10, 2017 by 02:00 pm.

It may be mentioned here that sealed quotation along with paper sample and press declaration shall have to be submitted in the tender box kept at FMD, 29 Rajuk Avenue (1st floor), Dhaka on or before October 10, 2017 by 03:00 p.m. and clearly marked "printing 04 (four) types item" on the top of the envelope. The quotation will have to be validated for next 3-months from sample approval date.

Machine Proof must be submitted to Facility Management Division.

VAT, Income Tax etc. shall be applicable as per Govt. rules.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking You.

Sahadev Mondal
Senior Officer

Md Mir Murad Ali
Senior Asstt. Vice President & Deputy