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Sub: Request for submission of price proposal for PC.

Dear Sir,

Please know that Prime Bank Limited intends to purchase PC of renowned brand for different branches & Head Office. For this purpose, we are inviting you to submit financial offer along with technical specification of your product in your letterhead pad using following format:

Lot- A: PC

Item Description	Unit Price in BDT (inclusive VAT & Tax)	Qty	Total Price in BDT (inclusive VAT & Tax)	Remarks
PC		10		

Terms & Conditions:

1. Delivery & Installation:

- A. From ready-stock (1 week).
- B. The supplier will deliver & install the products to the Bank's selected location (anywhere in the country). No additional cost will be paid by the bank for transportation.
- C. In case of supply of interior quality/defective goods; any change request by Prime Bank must be entertained.

2. Payment Payment: Payment will be made within 30 (Thirty) days from receipt of bill from the Supplier. Payment will be made as per the following terms and conditions:

- A. 90% of the unit price will be paid after satisfactory installation of the equipment & subsequent certification of IT I&P division/concerned users.
- B. Remaining 10% of the unit price will be paid to the Supplier after 06 (Six) months of satisfactory operation of the equipment.
- C. Bank will deduct VAT & AIT as per govt. rules.

3. Warranty: 3 (years) Full warranty. During this period, the vendor shall repair any kind of defects including replacement of any parts at its own cost or replace the equipment if necessary.

4. Support Level: The Supplier shall provide immediate response either by phone, e-mail, and fax or by person to any of the Purchaser's queries related to support and service.

5. Technical specification: Technical specification is attached in page-2. Bidder's response will be filled up by participant companies.



Facility Management Division

	Specification	Bidder's Response
Brand	Any renowned brand	
Model	Please mention	
Processor	Intel 4 th Generation Core i3 (3.4 GHz)	
Chipset	Intel Chipset compatible with processor (Please mention)	
Casing	Small Form Factor	
Dimension (Height X Width X Depth) in Inches	Please mention	
HDD (Minimum)	500 GB SATA, Maximum HDD Support: Please mention	
RAM	4 GB DDR3, Maximum Expandable: Please mention	
Bays	Please mention	
Expansion Slots	Please mention	
Graphics Card	Please mention	
NIC	Gigabit (10/100/1000 Ethernet)	
Monitor	18.5" Color LED	
Key Board	USB Key Board	
Mouse	USB Optical Scroll Mouse	
FDD	Not Required	
Optical Drive	Not Required	
Operating System	Microsoft Windows 7/8 Professional with Original License and CD Media	
Warranty	03 Years Full warranty	
Delivery time	1 week (Ready stock)	

6. After going through the terms & conditions, if you are interested to participate in the bidding process:

A. Please submit your proposal in your company's letterhead pad as per format given in this page and signature of your company's authorized representative and must be submitted at the tender box of our office on 28.08.2014 from 10:30 am to 3.00 pm. No quotations shall be dropped before or after this time period.

B. Please return this letter with signature of authorized signatory and seal of the company as proof of acceptance of the terms & conditions.

Thanking you.

Sincerely yours,



Md. Shahidul Hoque
Senior Vice President