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Sub: Request for submission of price proposal for Web Camera & Headphone.

Dear Sir,

Please know that Prime Bank Limited intends to purchase Web Camera & Headphone of renowned brand for smooth operation of Video Conferencing System. For this purpose, we are inviting you to submit financial offer along with technical specification of your product in your letterhead pad using following format:

Lot- A: Web Camera & Headphone.

Item Description	Unit Price in BDT (inclusive VAT & Tax)	Qty	Total Price in BDT (inclusive VAT & Tax)	Remarks
Web Cam		182		
Headphone		182		

Terms & Conditions:

1. Delivery & Installation:

- From ready-stock (1 week).
- The supplier will deliver & install the products to the Bank's selected location (anywhere in the country). No additional cost will be paid by the bank for transportation.
- In case of supply of inferior quality/defective goods; any change request by Prime Bank must be entertained.

2. Payment: Payment will be made within 30 (Thirty) days from receipt of bill from the Supplier. Payment will be made as per the following terms and conditions:

- 90% of the unit price will be paid after satisfactory installation of the equipment & subsequent certification of IT division/concerned users.
- Remaining 10% of the unit price will be paid to the Supplier after 06 (Six) months of satisfactory operation of the equipment.
- Bank will deduct VAT & AIT as per govt. rules.

3. Warranty: Please See Technical specification. During this period, the vendor shall repair any kind of defects including replacement of any parts at its own cost or replace the equipment if necessary.

4. Support Level: The Supplier shall provide immediate response either by phone, e-mail, and fax or by person to any of the Purchaser's queries related to support and service.

5. Technical specification: Technical specification is attached in page-2. Bidder's response will be filled up by participant companies.



Facility Management Division

1. Specification of Web Cam:

Specification		Bidder's Response
Brand	Any renowned brand	
Model	Please mention	
OS Support (at release)	Windows XP, Windows Vista, Windows 7, Windows 8	
USB Type	High Speed USB 2.0	
UVC Support	Yes	
Microphone	Built-in, Noise Suppression	
Microphone Type	Mono	
Lens and Sensor Type	Plastic	
Focus Type	Fixed	
Optical Resolution	True 640*480, 1.3 MP/ 1280*960 1.2 MP	
Diagonal Field of View (FOV)	58°	
Focal Length	2.3 mm	
Image Capture (4:3 SD)	640*480, 1.3 MP, 3MP, 5MP	
Frame Rate (max)	640*480@30 / 30fps @ 640*480	
Indicator Lights (LED)	Yes / Activity/ Power	
Warranty	Please mention	
Delivery time	1 week (Ready stock)	

2. Specification of Headphone:

Specification		Bidder's Response
Brand	Any renowned brand	
Model	Please mention	
OS	Windows XP, Windows Vista, Windows 7, Windows 8	
Type	3.5 mm jack	
Audio Type	Full stereo sound	
Microphone Type	Noise cancelling microphone, In line audio control	
Warranty	Please mention	
Delivery time	1 week (Ready stock)	

6. After going through the terms & conditions, if you are interested to participate in the bidding process:

A. Please submit your proposal in your company's letterhead pad as per format given in this page and signature of your company's authorized representative and must be submitted at the tender box of our office on 11.11.2014 from 10:30 am to 3.00 pm. No quotations shall be dropped before or after this time period.

B. Please return this letter with signature of authorized signatory and seal of the company as proof of acceptance of the terms & conditions.

Thanking you.

Sincerely yours,



Md. Shahidul Hoque
Senior Vice President

