

Facility Management Division

Prime/HO/FMD/2016

February 24, 2016

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Sub : Supply and fitting of 'Notice Board' and 'Brochure Holder' at our 167 nos. ATM Booths at different locations of Bangladesh.

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Dear Sir,

Reference may please be made on the above mentioned subject.

We would like to inform you that we are inviting tender for supply and fitting of 'Notice Board' and 'Brochure Holder' at our 167 nos. ATM Booths at different locations of Bangladesh.

You may participate in the tender procedure by submitting Financial Proposal in sealed envelope for the captioned work. If you are interested, you are requested to visit our Website for the locations of ATM Booths.

We need to have your item-wise financial offer for supply and fitting of 'Notice Board' and 'Brochure Holder' at our 167 nos. ATM Booths at different locations of Bangladesh as per attached Bill of Quantity. The quotation of all items has to be submitted to us, which will be inclusive of material cost, wastage, cost for labor, carrying cost, income tax & VAT etc.

The financial offer of the Captioned Work is to be submitted to Facility Management Division, Prime Bank Limited, Head Office, 29 Rajuk Avenue (2<sup>nd</sup> floor), Dhaka-1000 by 3.00 p.m on 13.03.2016 and may be opened at 3.30 pm on the same day at the same place in presence of bidders ; who may choose to attend. For further details, you may contact Facility Management Division, Head Office, 29 Rajuk Avenue (2<sup>nd</sup> floor), Dhaka-1000 during office hours.

Please note that awarding of the job shall be subject to the approval of the competent authority as per rules and procedure of our Bank without any binding on our part.

The Bank reserves the right to reject any or all of the proposals without assigning any reason whatsoever, or waive any irregularity in the proposal and the Bank will not be bound to accept either the lowest financial proposal or any other proposal.

Thanking you.

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Saif UI Alam Md. Al Amin  
Vice President & Head