

Facility Management Division

Prime/HO/FMD/2014/ 27289 - 27294

September 09, 2014

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..... Dhaka-1212

**Sub: Request for financial proposal for supply of furniture (Executive Chair & Officer Chair) for the newly decorated premises at IK Tower, Gulshan, Dhaka.**

Dear Sir,

Reference may please be made on the above mentioned subject.

We would like to inform you that, the Management of Prime Bank Limited has decided to purchase new Chair for **the newly decorated premises at IK Tower, Gulshan, Dhaka**. Being enlisted firms with us under category – F, you may participate by submitting the Financial Proposal for the captioned work.

We need to have your estimated cost for the above item. The quotation of the item to be submitted to us will be inclusive of supply/installation cost, carrying cost, income TAX, VAT etc.

**You are therefore, requested to collect the Bill of Quantity (BOQ) from Facility Management Division, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 during office hours from 08.09.2014.**

**The said Financial Proposal furniture (Executive Chair & Officer Chair) of our newly decorated premises at IK Tower, Gulshan, Dhaka should be submitted along with a cover letter in a sealed envelope addressing the Senior Vice President, Facility Management Division, Prime Bank Limited, Head Office, 29, RAJUK Avenue (2<sup>nd</sup> Floor), Dhaka – 1000 within 3:00 pm on 22.09.2014.** For further details, you may contact **Facility Management Division, Head Office, 29, RAJUK Avenue (2<sup>nd</sup> Floor), Dhaka – 1000 during office hours.**

The Bank reserves the right to reject any or the entire proposal without (assigning any reason) whatsoever, or waive any irregularity in the proposal and the Bank will not be bound to accept either the lowest financial proposal or any other proposal. Bank also reserves the right to divide the whole work among different vendors.

Thanking you



**Md. Shahidul Hoque**  
Senior Vice President

**Bill Of Quantity : Supply of Chair for Retail Value Centre, Prime Bank Limited.**

04.09.2014

Sl.	Description	Unit	Quantity	Rate (in Tk.)	Amount (in Tk.)
<i>Seating</i>					
1	EXECUTIVE CHAIR Supply, fitting & fixing of Imported high back revolving armed chair for Manager with imported Black PU upholstery, tilted back, 5 leg wheel, hydraulic system including necessary hardware & accessories etc. all complete as per design, direction and full satisfaction of the Engineer in charge BOHO/(Model: CMF 57 AS)/EURO	each	2.00		
5	OFFICERS/MEETING CHAIR /VISITOR CHAIR Supply, fitting & fixing of Imported low back revolving armed chair for Officers / Meeting with imported Maroon color fabric upholstery, tilted back, 5 leg wheel, hydraulic system including necessary hardware & accessories etc. all complete as per design, direction and full satisfaction of the Engineer in charge (Model: A UG12). Low Back/EURO	each	70.00		
<b>Total Tk.</b>					-

