Prime Bank
a bank with a difference

Facility Management Division

HO (FMD)/Procurement (Printing)/2020/832 October 6, 2020

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Subject: Sealed Quotations are invited for printing 03 (three) types items.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for printing 03 (three) types item on the basis of following specifications and terms & conditions:

Specifications:

1. **Debit Card PIN Mailer:** Qty : 135,000 pcs. Size : 6.5" x 3.667" Products Features : 3 Ply wood Free paper with Carbonized CNF Ink Area and Sprocket Margin with Continuous Sets. Logo Color : 4 (Four) Colors on 2nd Ply Front Design : As per Bank's Approved Design. Paper : CB White 55 GSM CB White 80 GSM CB White 80 GSM Country of Origin :China	
2. **Debit Card Mailer** Quantity: 125,000 sheets Size :11.20" X 8.25", Paper :100 gsm partex/papertech offset Color : 04 color front side printing with di-cutting Packing :100 sheets/ban & 500 sheets packet	3. **Debit Card Pouch** Qty: 125,000 pcs Size : 3.50" X 2.40", Paper : 150 gsm plastic card Color : 04 color printing with di-cutting Pesting : Solution pesting Packing : 100 pcs. per packet

Sample of the item may be seen from Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before October 13, 2020 by 02.30 p.m.

The quoted prices shall include all taxes, VAT & other charges. Bank will deduct VAT & AIT as per government rules.

Bidder must submit photocopy of following documents along with the RFQ:

a. Up-to-date Valid Trade License.
b. Certificate of Incorporation in case of Limited Company.
c. Valid TIN Certificate.
d. VAT Registration Certificate.
e. Bank Solvency Certificate.
f. Experience Certificate/Work Order.
g. Press Declaration.
h. Client list.

It may be mentioned here that sealed quotation along with paper sample and above mentioned documents shall have **to be submitted in the tender box kept at FMD, 29 Rajuk Avenue (1st floor), Dhaka on or before October 13, 2020 by 03:00 p.m.** and **clearly marked "03 types item" on the top of the envelope.** The quotation will have to be validated for next 3-months from sample approval date.

Machine Proof must be submitted to Facility Management Division.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking You.

Kazi Sohel Masud
FAVP, Procurement