

Sub: Request for price proposal submission of Laser Printer for Cash Management.

Dear Concerned,

Please be informed that Prime Bank Limited intends to purchase Laser Printer for Cash Management division. For this purpose, you are requested to submit financial offer along with technical specifications in your letterhead pad as per following format:

Product: Network Laser Printer.

Item Description	Unit Price in BDT (inclusive VAT)	Qty	Total Price in BDT (inclusive VAT)	Remarks
Network Laser Printer		01 (One)		

Terms & Conditions:

1. Delivery & Installation:

- The supplier will deliver & install the products to the Bank's selected location (anywhere in the country) as and when required. No additional cost will be paid by the bank for transportation.
- In case of supplying inferior quality/defective goods; any change imposed by Prime Bank must be entertained.

2. Payment: Payment will be made within 30 (Thirty) days from bill receipt and payment will be made after satisfactory installation of the equipment & subsequent certification of IT division/concerned users. **The quoted amount must be included VAT but excluded from any kind of TAX. Bank will deduct VAT & AIT as per govt. rules.**


3. Warranty: 03 (Three) years full warranty. During this period, the vendor shall repair any kind of defects including replacement of any parts at his own cost or replace the equipment, if necessary.

4. Support Level: The Supplier shall provide immediate response either by phone, e-mail or in person to any of the Purchaser's queries related to support and service.

5. Validity of the Rate: The quoted rate and other terms and conditions should cover for at least a period of 06(Six) months from the submission date of RFQ.

6. Paper & Documents: The supplier has to submit the following paper & documents:

- Valid Registration/ownership document, VAT & TIN certificate, up-to-date Trade License, and up-to-date Bank Solvency Certificate.
- Distributorship or Sole Distributorship certificate.
- Copies of work-orders and performance certificates of executing same work with different commercial Bank or Multi National Companies.





# Prime Bank Limited

a bank with a difference

## Facility Management Division

7. Technical specification: Technical specification is given below at Table 'A'. Bidder's response will be filled up by participant companies.

Table A: Specification of Printer:

	Proposed Specification
Brand	Canon/HP
Model	Please Mention
Type	Laser Printer
Print Speed (minimum)	65 PPM
Resolution (minimum)	1200 x 1200 dpi
Warm-Up Time (when the printer is turned on)	<b>5.3 Sec</b>
Feeder	100-sheet multipurpose feeder
Paper Input (minimum)	550-sheet input feeder
Paper Output (minimum)	500 sheet output bin
Paper Size	A4, A5, A6, RA4, B5 (JIS), B6 (JIS), 10 x 15 cm, Oficio (216 x 340 mm), 16K, envelopes (C5, B5, C6, DL ISO), Postcard (JIS single and double); feeder 2: A4, A5, A5-R, B5 (JIS), 16K
Memory (RAM) (minimum)	512 MB
Network Interface	Ethernet 10/100/1000 Base-TX network; Hardware Integration Pocket
Interface	Hi-Speed Device USB 2.0; 2 Hi-Speed USB 2.0 Host
Compatible Operating Systems	Win 7 (32 / 64 bits), Win 8 (32 / 64 bits), Win 8.1 (32 / 64 bits), Win 10 (32 / 64 bits), Linux
Warranty	03 years full with support & spare parts
Delivery Time	10 Days (Ten days) Max

8. After going through the terms & conditions, if you are interested to participate in the bidding process then submit proposal as per format mentioned above in your company's letterhead pad duly signed by authorized representative of your company. The proposals must be submitted on 02.10.2019 by 03:00 pm at the following address.

Contact Personnel : Md. Rashidul Hasan, Cell: 01730791544  
Technical Clarification Contact: Saifur Rashid, EO, Cell: 01777741882

9. The Authority reserves the right to modify the terms and conditions as mentioned above, accept or reject any or all of the proposals or may divide the work amongst the participants without assigning any reason whatsoever.

Thanking you.

Md. Rashidul Hasan  
Senior Officer

Md. Mahfuzur Rahman  
Assistant Vice President