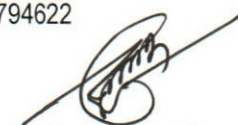


Tender Notice				
for Engagement of Security Guard Provider(s)				
Prime Bank Limited one of the leading private Commercial Banks in the country intends to engage Security Guard Provider (s) for providing security guard at Head Office and all Branches, ATM Booths and other locations of the Bank (all over the country) as per following schedule:				
SL	Name of Project as per Tender	Period of Sale		Last date of submission & opening
		From	To	
01.	Engagement of Security Guard at Head Office, all Branches, ATM Booths and other locations of the Bank (all over the country)	18.10.2021	16.11.2021	16.11.2021 (02:30 pm)

Eligibility of the Company:

- Interested Bidder(s) may collect tender schedule for the said work on submission of a request letter addressing the undersigned as well as documentary evidence of the followings:
 - The Company must have experience in this field for a minimum period of 05 (five) years.
 - Must have practical experience in working with Banks/Financial Institutions for at least 3 (three) years.
 - Should have valid Registration, Ownership Document, VAT & BIN Certificate, up to date Trade License.
- Tender schedule will be available from the office of the undersigned on payment of Tk.2,000 (Taka Two Thousand) only in the form of Payment Order (non-refundable) favoring Prime Bank Limited issued by any Schedule Bank during office hours (10:00 am to 4:00 pm) on any working day.
- The interested bidders shall have to attend a pre-bid meeting at the office of the undersigned at 11:30 am on 08.11.2021.
- No Tender Schedule will be sold after last date of sale as mentioned above.
- For BOQ, details in the tender schedule.
- For terms & conditions, details in the tender schedule.
- After going through the terms & conditions, if you are interested to participate in the bidding process, please submit your proposal duly complying the terms & conditions given at tender document and signature by your company's authorized representative, which must be submitted in **two envelope system i.e. One Technical Proposal and One Financial Proposal mentioning Technical/Financial Proposal** on the top of each envelop. These two proposals will be submitted together in a sealed envelope and dropped in tender box kept at our Office on **16.11.2021 from 10.30 am to 02:30 pm**. No tender shall be dropped before or after this time period mentioned above.
- Tender must be submitted in sealed envelop mentioning the name of work on the top of envelop to the office of the undersigned as per aforesaid date which is mentioned. The tender will be opened at 03:00 pm on the same. No bidder will be entertained in the time of opening tender document due to avoiding social gathering for COVID-19 pandemic.
- Earnest money (refundable to the unsuccessful bidder) equivalent to **2%** of the quoted amount in the form of Payment Order in favor of Prime Bank Limited issued by any Schedule Bank have to be submitted **along with the tender document (financial proposal), failing which shall cause rejection of the tender document.**
- Prime Bank Limited reserves the right to accept or reject any or all the offers in full or in part with or without assigning any reason whatsoever. The Bank shall not be under any obligation to accept the lowest quotation.
- Please drop your tender – **“Facility management Division, Facilities Tower, 6th floor, Kha-199/2, Middle Badda, Pragati Sarani, Dhaka-1212.”**
- For any query please feel free to contact with Mr. Shahidur Rahman, Cell: 01730794622



Kazi Sohel Masud
FAVP, Procurement