

Prime/HO/FMD/2017/2506

July 30, 2017

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Dhaka.

Sub: Request for financial proposal for purchasing of Chair, Table, Cabinet, Sofa etc for Dhanmondi Branch, Dhaka.

Dear Sir,

Please refer to the above mentioned subject. We would like to inform you that, we are to purchase furniture (Chair, Table, Cabinet, Sofa etc) for Dhanmondi Branch, Dhaka. Being reputed firm, you are requested to participate in the bid fulfilling the following criteria:

01. The rate must be inclusive of VAT & IT.
02. BOQ may be collected from the office of undersigned/ Bank's website by August 10, 2017.
03. Tender to be submitted along with a cover letter in a sealed envelope addressing the Senior Vice President, Facility Management Division, Prime Bank Limited, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 within 3:00 pm on 13.08.2017.

For further details, you may contact **Facility Management Division**, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 during office hours.

The Bank reserves the right to reject any or all offers in full or part with or without showing any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.


30.07.17
Md. Tohinul Islam
Senior Officer

Thanking you .


Md. Mahfuzur Rahman
Assistant Vice President

Prime Bank Limited

Facility Management Division
Head Office, Motijheel, Dhaka

BOQ and Specification for Manager Chair , Manager Visitor Chair, Officer Chair & Customer Visitor Chair for Dhanmondi Branch.

Sl.	Description	Quantity	Unit Rate (Tk.)	Amount (Tk.)
1	Manager Table: Made of Red oak wood with high quality paper lamination, with side unit and mobile drawer. Size: (1800WX950Dx760Hmm) Color : Wall -nut Origin: Malaysia Guaranty: Minimum 8 years	1 unit		
2	Manager Chair: Imported high back revolving armed chair for Manager with imported Black PU upholstery, tilted back, hydraulic system including necessary. SS Base with casters. Guaranty: 5 Years Brand: Rainbow	1 unit		
3	Manager Visitor Chair Imported Fixed armed chair for Manager with imported Black PU upholstery, Fixed backrest and SS cantilever Base. Guaranty: 5 Years	3 unit		
4	Op. Manager Table: Made of Red oak wood with high quality paper lamination, with side unit and mobile drawer. Size: (1800WX950Dx760Hmm) Color : Bitch Origin: Malaysia Guaranty: Minimum 8 years	1 unit		
5	Op. Manager Visitor Chair: Imported Fixed armed chair for Manager with imported Black PU upholstery, Fixed backrest and SS cantilever Base. Guaranty: 5 Years	3 units		
6	Officer Chair OFFICERS CHAIR Supply Fitting & Fixing of Imported mid back Revolving armed Chair height adjustable arm with molded, height & width adjustable armrest with swivel and depth adjustable PP molded arm pad. Back height Adjustable by ratchet, without need to release any knobs or buttons. Breathable Mesh backrest allows improved ventilation and transpiration, to provide exceptional thermal comfort. Mechanism -Permanent Contact mechanism with tilt tension Control, multi level tilt lock, and pneumatic Seat Height Control. Base - Plastic Base, 5 Leg Wheel. Merryfair, Origin:- Malaysia, MONTI-Low Back or ECOM (EURO) -05 years Guarantee. Black.	23 units		
7	Customer Visitor Chair Imported Fixed armed chair for Customer with imported Black PU upholstery, Fixed backrest and SS Leg. Guaranty: 5 Years	16 units		
8	Sofa Set : As per prime design. Imported Artificial Black Leather with Wooden	03 units		
9	Low Back Cabinet Laminated Melamine Board (As per branch design)	03 Units/ 45 sft		
Total Tk.				

Note: The Bank will deduct 6% VAT and applicable income tax at source as per govt rule.


