

.....
.....
.....

Dhaka.

Sub: Request for financial proposal for purchasing 50 units officer chairs for Card Division, Head Office, Dhaka.

Dear Sir,

Please refer to the above mentioned subject. We would like to inform you that, we are to purchase Officer Chair for Card Division, Head Office, Dhaka. Being reputed firm, you are requested to participate in the bid fulfilling the following criteria:

01. The rate must be inclusive of VAT, IT, Carrying Cost, Security Money etc.
02. BOQ may be collected from the office of undersigned by November 09, 2015.
03. Tender to be submitted along with a cover letter in a sealed envelope addressing the Senior Vice President, Facility Management Division, Prime Bank Limited, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 within 3:00 pm on 10.11.2015.


For further details, you may contact **Facility Management Division**, Head Office, 29, RAJUK Avenue (2nd Floor), Dhaka – 1000 during office hours.

The Bank reserves the right to reject any or the entire proposal without (assigning any reason) whatsoever, or waive any irregularity in the proposal and the Bank will not be bound to accept either the lowest financial proposal or any other proposal. Bank also reserves the right to divide the whole work among different vendors.



Md. Mahfuzur Ragman
First Assistant Vice President

Thanking you



Saif-Ul-Alam Md. Al-Amin
Vice President



Prime Bank Limited

Facility Management Division
Head Office, Motijheel, Dhaka

BOQ and Specification for Officer Chair for Card Division, Head Office, Dhaka.

Sl.	Description	Unit	Minimum Quantity	Unit Rate (Tk.)	Amount (Tk.)
1	<u>Officer Chair</u> Model: SLG-12, Origin: Malaysia Specification: Set Fabric, Color-Black, Revolving.	Number	50 units		
				Total Tk.	

Note: The Bank will deduct 4% VAT and applicable income tax at source as per govt rule.

