

Sub: Request for submission of price proposal for Network Laser Printer.

Dear Sir,

Please know that Prime Bank Limited intends to purchase Network Laser Printer of renowned brand for different branches & Head Office. For this purpose, we are inviting you to submit financial offer along with technical specification of your product in your letterhead pad using following format:

Lot- A: Network Laser Printer

Item Description	Unit Price in BDT (inclusive VAT & Tax)	Qty	Total Price in BDT (inclusive VAT & Tax)	Remarks
Network Laser Printer		10 (Ten)		

Terms & Conditions:

1. Delivery & Installation:

A. From ready-stock (1 week).

B. The supplier will deliver & install the products to the Bank's selected location (anywhere in the country). No additional cost will be paid by the bank for transportation.

C. In case of supply of interior quality/defective goods; any change request by Prime Bank must be entertained.

2. Payment Payment: Payment will be made within 30 (Thirty) days from receipt of bill from the Supplier. Payment will be made as per the following terms and conditions:

A. 90% of the unit price will be paid after satisfactory installation of the equipment & subsequent certification of IT division/concerned users.

B. Remaining 10% of the unit price will be paid to the Supplier after 06 (Six) months of satisfactory operation of the equipment.

C. Bank will deduct VAT & AIT as per govt. rules.

3. Warranty: 3 (years) Full warranty. During this period, the vendor shall repair any kind of defects including replacement of any parts at its own cost or replace the equipment if necessary.

4. Support Level: The Supplier shall provide immediate response either by phone, e-mail, and fax or by person to any of the Purchaser's queries related to support and service.

5. Technical specification: Technical specification is attached in page-2. Bidder's response will be filled up by participant companies.

Facility Management Division

Specification	Bidder's Response
Brand	Any renowned brand
Model	Please mention
Type	Laser Printer
Print Speed (minimum)	40 PPM
Resolution	Please mention
Warm-Up time (When the printer is turned ON)	Please mention
Feeder	Please mention
Paper Input (minimum)	150 sheets
Paper Output (minimum)	100 sheets
Paper Size	Please mention
Memory (RAM) (minimum)	256 MB
Network Interface	10/100/1000 Ethernet LAN
Interface	USB 2.0 HI-Speed
Compatible Operating Systems	Win 8 (32/64 bits), Win 7 (32/64 bits), Win Vista (32/64 bits), XP (32/64 bits), Server 2008 (32/64 bits), Server 2003 (32/64 bits)/2000/ Mac OS 10.4.9-10.6x/Linux
Warranty	03 Years Full warranty with support & spare parts
Delivery time	1 week (Ready stock)

6. After going through the terms & conditions, if you are interested to participate in the bidding process:

A. Please submit your proposal in your company's letterhead pad as per format given in this page and signature of your company's authorized representative and must be submitted at the tender box of our office on 02.06.2015 from 10:30 am to 3.00 pm. No quotations shall be dropped before or after this time period.

B. Please return this letter with signature of authorized signatory and seal of the company as proof of acceptance of the terms & conditions.

Thanking you.

Sincerely yours,



Md. Shahidul Hoque
Senior Vice President