



HO (FMD)/printing/Gen+CBD+Operations/2017/

April 26, 2017

Sub: - Sealed quotations are invited for printing 06 (six) types item.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for printing 06 (six) types item on the basis of following specifications and terms & conditions:

Specifications:

<p>1. Personal Loan Application Form Qty : 2000 books <b>Inner</b> Size : 8.50" X 11.00" Paper : 80 gsm offset partex premium Color : Four color both side printing Page : 28 leaves/56 pages per book Perforation : 02 di-perforation in single sheet <b>Cover</b> Size : 11.00" X 17.00" with pocket- 8.00" X 6.50" Paper : 300gsm. Art card (hansol) Color : Four color both side Binding : 2(two) Staple pin binding Pocket : 01 side (8.00" X 7.25") Packing : 25 books per packet Delivery : Consumer Banking Division, Prime View, Head Office, Gulshan, Dhaka-1212.</p>	<p>2. Home Loan Application Form Qty: 500 books <b>Inner</b> Size : 11.00" X 8.50" Paper : 80 gsm offset partex premium Color : Four color printing both side Pages : 60 pages/ 30 leaves Perforation: 02 di-perforation in single sheet <b>Cover</b> Size : 11.00" X 17.00" with pocket- 8.00" X 6.50" Paper : 300gsm. Art card (hansol) Color : Four color printing both side Binding : 2(two) Staple pin binding Pocket : 01 side (8.00" X 7.25") Packing : 25 books per packet Delivery : Consumer Banking Division, Prime View, Head Office, Gulshan, Dhaka-1212.</p>
<p>3. File Cover with Pocket Qty: 4,000 pcs Size : 9.50"X14.50"(Total 19.00" X 14.50") Paper : 350 gsm Art Card (Hansol) Print : Four-Color one side print Pocket : 02 Pocket in each file Pocket Size: 4.75X9.50 &amp; 7.50X9.50(as per sample) Packing : 100 pcs./packet</p>	<p>4. LCA Form - Industrial (PF-217) Qty : 800 pads Size : 8.30"X13.75" Paper : 80 gsm offset partex premium Print : Single-color one side with numbering Pad : 05 sheets/set &amp; 50 sets/250 sheets pad</p>
<p>5. New Account Opening Form Personal Qty: 30,000 pcs. Size : 11.10" X 8.40" Paper : 100 gsm. offset partex premium Color : Four color both side Page : 16 leaves/32 pages with all pages di-perforation (except cover page) Binding : Two Pin Packing : 50 pcs. in a packet</p>	<p>6. New Account Opening Form Non- Personal Qty: 15,000 pcs. Size : 11.10" X 8.40" Paper : 100 gsm. offset partex premium Color : Four color both side Page : 16 leaves/32 pages with all pages di-perforation (except cover page) Binding : Two Pin Packing : 50 pcs. in a packet</p>

Sample of the item may be seen from Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before 02 May, 2017 by 02:00 pm.

It may be mentioned here that **sealed quotation along with paper sample and press declaration** shall have to be submitted in the tender box kept at FMD, 29 rajuk avenue (1st floor), Dhaka on or before 02 May, 2017 by 03:00 p.m. and clearly marked "printing 06 (six) types item" on the top of the envelope. The quotation will have to be validated for next 3-months from approved date of sample.

Machine Proof must be submitted to Facility Management Division.

VAT, Income Tax etc. shall be applicable as per Govt. rules.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking You.

Md. Mahfuzur Rahman  
Asstt. Vice President

Md Mir Murad Ali  
Senior Asstt. Vice President & Deputy