



HO (FMD)/printing/Gen/2017/ 2046

April 09, 2017

Sub: - Sealed quotations are invited for printing 10 (ten) types item.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for printing 10 (ten) types item on the basis of following specifications and terms & conditions:

Specifications:

1.Voucher Cover (PF-93) Qty : 50,000 pcs Paper : 150 gsm Craft Board (as per sample) Size : 19.00"X 5.75" Print : Single color one side with single crease Packing : 100 pcs. per packet	2.Letter of arrangement/agreement(PF-158) Qty: 400 Pads Size :8.35" X 5.75" Paper : 68gsm. Bashundhara ledger Color :Single color one side printing Packing : 100sheets/ pad & 50 pads per packet
3. L/C Opening Application Form (PF-203) Qty :600 Pads Size : 8.80"X13.80" Paper : 80gsm Bashundhara offset Print : single-color both side print Packing: 100sheets/ pad& 20 pads per packet	4. Form C (PF-211) Qty :200 Pads Size : 8.80"X11.25" Paper : 61gsm Bashundhara offset Print : single-color both side print Packing : 100sheets/ pad& 20 pads per packet
5. EXP Form (PF-212) Qty : 1000 pads Size : 8.80"X13.80" Paper : 80gsm offset partex Print : single-color both side print Binding : 02 sheets/set & 100 sets/ 200 sheets in a pad	6. Platinum Card Mailer Qty: 15000 sheets Size :11.75" X 8.30" Paper :100 gsm partex premium Color :four color one side printing Perforation : single
7.Cheque Book Issue Register (PB-04) Qty: 100 Books Size : 13.50" X 8.50 Paper : 68gsm. Bashundhara ledger Color : single color both side with number Pages : 200 folio or 200 leaves/register Binding : Cloth & leather (as per sample)	8.Inward Mail Register (PB-70) Qty: 150 Books Size : 13.50" X 8.5 Paper : 68gsm. Bashundhara ledger Color : single color both side with number Pages :400 pages or 200 leaves/register Binding : Cloth & leather (as per sample)
9.Registered Letter Despatch (PB-72) Qty: 100 Books Size : 13.50" X 8.50" Paper : 68gsm. Bashundhara ledger Color : single color both side with numbering Pages : 200 folio/ 200 leaves/register Binding : Cloth & leather(as per sample)	10.Foreign Currency Register (PB-113) Qty: 20 Books Size : 13.50" X 8.50" Paper : 68gsm. Bashundhara ledger Color : single color both side with numbering Pages : 100 folio/ 100 leaves/register Binding : Cloth & leather(as per sample)

Sample of the item may be seen from Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before 18 April, 2017 by 02:00 pm.

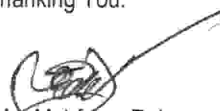
It may be mentioned here that **sealed quotation along with paper sample and press declaration** shall have to be submitted in the tender box kept at FMD, 29 rajuk avenue (1st floor), Dhaka on or before 18 April, 2017 by 03:00 p.m. and clearly marked "printing 10 (ten) types item" on the top of the envelope. The quotation will have to be validated for next 3-months from approved date of sample.

Machine Proof must be submitted to Facility Management Division.

VAT, Income Tax etc. shall be applicable as per Govt. rules.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking You.


Md. Mahfuzur Rahman
Asstt. Vice President


Md. Mir Murad Ali
Senior Asstt. Vice President & Deputy