



Facility Management Division

HO (FMD)/printing/Gen/2016

May 15, 2016

Sub: - Request for sealed quotation for printing 50,000 pads Deposit Slip Auto Carbon (PF-07).

Dear Sir,

You are requested to submit quotation in sealed envelope in your company letter head pad for printing Deposit Slip Auto Carbon (PF-07) on the basis of following specifications and terms & conditions:

Specifications:

Deposit Slip Auto Carbon(PF-07)

Qty: 50,000 Pads.

Size :8.75" X 3.75"

Paper : Bashundhara auto carbon(Pink +White)

Color :Single color both side with numbering

Page : 50 Sets X 2 Ply = 100 sheets Pad

Packing : 50 pads per packet

Sample of the item may be seen at Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before 24 May 2016 by 02.00 pm.

It may be mentioned here that sealed quotation along with paper sample shall have to be submitted in the tender box kept at FMD, 29 rajuk avenue (1st floor), Dhaka on or before 24 May 2016 by 03:00 p.m. and Clearly marked "Printing & supplying Deposit Slip Auto Carbon (PF-07) on the top of the envelope. The quotation will have to be validated for next 3-months from the date of submission.

Machine Proof must be submitted to Facility Management Division.

VAT, Income Tax etc. shall be applicable as per Govt. Circular. Unit rate shall be inclusive of VAT and Income Tax.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever. Further, Bank shall not be under any obligation to accept the lowest quotation.

Md. Abdul Aziz
Asstt. Vice President

Saif-Ul-Alam Md Al-Amin
Senior Vice President & Head