



Facility Management Division

HO (FMD)/printing/Gen/2017/ 4533

September 12, 2017

Sub: - Sealed quotations are invited for printing 08 (eight) types item.

Dear Concerned,

You are requested to submit quotation in sealed envelope in your company letter head pad for printing 08 (eight) types item on the basis of following specifications and terms & conditions:

Specifications:

<p>1. Account Opening Form Non-Personal –PF-01(b) Qty: 15,000 pcs. Size :11.10" X 8.40" Paper :100 gsm. offset partex premium Color :Four color both side Page :16 leaves/32 pages with all pages perforation (except cover page) Binding : Two Pin Packing : 50 pcs. in a packet</p>	<p>2. Pay Order Application Form (PF-51) Qty: 3000 pads Size : 8.75"X5.55" Paper : Color Demy(Green),as per sample Print : Single-Color one side print Packing: 100 sheets/pad & 50 pads/packet</p>
<p>3.Party Debit Voucher(PF-76) Qty: 1500 Pads Size :7.50" X 4.50" Paper :Color demy pink bashu. & 55gsm. Bashu Color :Single color one side Printing Packing : 2ply X100 sets=200 sheets /pad & 50 pads perpacket</p>	<p>4.Khaki Kham Small Qty: 1,50,000 pcs Size : 10.00" X 7.00" (without mouth) Paper: 150 gsm Korean virgin paper (as per sample) Print : Single color one side printing Binding: 100 pcs ban & 500 pcs in a packet</p>
<p>5.Vault Register(PB-14) Qty: 75 Books Size : 13.50" X 8.5" Paper : 68gsm. Bashundhara ledger Color : Bi- color both side with number Pages :200 folio/Register Binding : Cloth & Leather(as per sample)</p>	<p>6.Cash in Transit Insurance Register(PB-20) Qty: 20 Books Size : 14.80" X 10.00" Paper : 68gsm. Bashundhara ledger Color : single color both side with numbering Pages : 200 folio or 400 Pages/Register Binding : Cloth & Leather(as per sample)</p>
<p>7.OBC Register (PB-29) Qty: 100 Books Size : 13.50" X 8.5" Paper : 68gsm. Bashundhara ledger Color : Single color both side with number Pages : 200 folio or 200 Leaves/Register Binding : Cloth & Leather(as per sample)</p>	<p>8.Computer Continious Sheet Qty: 25 Box Size :11.00" X 9.50" Paper : 70 gsm. offset (as per sample) Color : 04 color one side printing Packing : 2000 sheet per box Delivery : Card Division</p>

Sample of the item may be seen from Facility Management Division (FMD), Head Office, Prime Bank Limited, 29 Rajuk Avenue (1st floor), Dhaka on or before September 25, 2017 by 02:00 pm.

It may be mentioned here that sealed quotation along with paper sample and press declaration shall have to be submitted in the tender box kept at FMD, 29 Rajuk Avenue (1st floor), Dhaka on or before September 25, 2017 by 03:00 p.m. and clearly marked "printing 08 (eight) types item" on the top of the envelope. The quotation will have to be validated for next 3-months from sample approval date.

Machine Proof must be submitted to Facility Management Division.

VAT, Income Tax etc. shall be applicable as per Govt. rules.

The Bank reserves the right to accept or reject any or all the offers in full or part with or without assigning any reason whatsoever and Bank shall not be under any obligation to accept the lowest quotation.

Thanking You.

Sahadev Mondal
Senior Officer

Md Mir Murad Ali
Senior Asstt. Vice President & Deputy