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Sub: Request for submission of price proposal of Dot Matrix Printer for different branches of Prime Bank Limited.

Dear Sir,

Please know that Prime Bank Limited intends to purchase Dot Matrix Printer for different branches of the Bank. For this purpose, we are inviting you to submit financial offer along with technical specification of the product in your letterhead pad using following format:

Lot A: Dot Matrix Printer:

Item Description	Unit Price in BDT (inclusive VAT & Tax)	Qty	Total Price in BDT (inclusive VAT & Tax)	Remarks
Dot Matrix Printer		10 (Ten)		

Terms & Conditions:

1. Delivery & Installation:

- A. From ready-stock as and when required up to price validity.
- B. The supplier will deliver & install the products to the Bank's selected location (anywhere in the country). No additional cost will be paid by the bank for transportation.
- C. In case of supply of inferior quality/defective goods; any change request by Prime Bank must be entertained.

2. Payment: Payment will be made within 30 (Thirty) days from receipt of bill from the Supplier. Payment will be made as per the following terms and conditions:

- A. 90% of the unit price will be paid after satisfactory installation of the equipment & subsequent certification of IT division/concerned users.
- B. Remaining 10% of the unit price will be paid to the Supplier after 06 (Six) months of satisfactory operation of the equipment.
- C. Bank will deduct VAT & AIT as per govt. rules.

3. Warranty: 03 (Three) years full warranty. During this period, the vendor shall repair any kind of defects including replacement of any parts at its own cost or replace the equipment if necessary.

4. Support Level: The Supplier shall provide immediate response either by phone, e-mail, and fax or by person to any of the Purchaser's queries related to support and service.

5. Validity of the Rate: The quotation rate and other terms and conditions should cover a period of 06(Six) months from the date of submission of RFQ.

6. Paper & Documents: The supplier should have submitted the following paper & documents:

- A. Valid Registration/ownership document, VAT & TIN certificate, up-to-date Trade License, and up-to-date Bank Solvency Certificate.
- B. Distributorship or Sole Distributorship certificate.
- C. Copies of work-order(s) and performance certificate(s) of execution of same work with different commercial Bank/MNC

7. Technical specification: Technical specification is attached in Table 'A' of page-2. Bidder's response will be filled up by participant companies.


