



Facility Management Division

Ref : HO(FMD)/Fire Safety/ 214782015

September 08, 2015

To

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Subject : Request for Quotation (RFQ) for Supply and Installation of Archway for Narayangonj Branch.

Dear Sir,

We are pleased to invite sealed quotations from reputed suppliers for supply and installation of Archway for Narayangonj Branch with complying specifications and terms and conditions as mentioned below:

Specifications:

Sl	Item	Description of Item	Qty	Unit Rate (Tk.)	Remarks
1	Archway	Brand: Capacity: Country of Origin: Certified by: Warranty Period: Other Description (if any):			

Maintenance & Servicing:

Maintenance & Servicing rate should be mentioned and Original catalog with Technical Specification should to be submitted along with the offer.

Validity of Rate:

The quotation rate and other terms & conditions should cover a period of 06 (Six) months from the date of submission of RFQ.

Required Documents :

Interested bidders should submit their quotation (RFQ) in company letterhead pad along with photocopy of following documents:

a.	Up-to-date Valid Trade License.
b.	Certificate of Incorporation.
c.	Valid TIN Certificate.
d.	VAT Registration Certificate.
e.	Bank Solvency Certificate
f.	Experience Certificate/Work Order
g.	Client list.
h.	Data Sheet (Annexure-A) must be submitted with the RFQ

Note: Enlisted Bidders of Prime Bank Limited may not submit the above required documents from sl. a to g.

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Submitting and Opening Date of RFQ:

The quotation must be submitted at the tender box kept at Prime Bank Limited Head Office (Facility Management Division, Head Office, Sarker Mansion, 29 Rajuk Avenue (1st floor), Motijheel, Dhaka-1000) from 10:00 am to 03:00 pm by 15 September 2015 and will be opened on the same day and same place in presence of the bidders who may choose to attend.

Payment :

- i. Payment will be made on submission of invoice/bill by the supplier subject to successful installation, testing & commissioning.
- ii. Payment will be made through Supplier's Bank Account of any branch of Prime Bank Limited.
- iii. Payment will be made after deduction of VAT & AIT as per Government. Rules.

For any query please feel free to contact with Mr. Kazi Sohel Masud, Mobile # 01730028367.

The Bank reserves the right to accept or reject any or all the quotations in full or part with or without assigning any reason whatsoever. Further, Bank shall not be under any obligation to accept the lowest bidder.

Regards,

Saif-Ul-Alam Md Al-Amin
Vice President

Md. Shahidul Hoque
Senior Vice President

