



# Prime Bank Limited

a bank with a difference  
Facility Management Division

Prime/HO/FMD/2015/10569

October 15, 2015

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**Sub: Request for submission of price proposal for Laptop.**

Dear Sir,

Please know that Prime Bank Limited intends to purchase Laptop for different branches. For this purpose, we are inviting you to submit financial offer along with technical specification (separate) of your product in your letterhead pad using following format:

**Lot- A: Laptop**

Item Description	Unit Price in BDT (inclusive VAT & Tax)	Qty	Total Price in BDT (inclusive VAT & Tax)	Remarks
Laptop		20		

**Terms & Conditions:**

**1. Delivery & Installation:**

A. From ready-stock as and when required for the time period not less than 06 months.

B. The supplier will deliver & install the products to the Bank's selected location (anywhere in the country). No additional cost will be paid by the bank for transportation.

C. In case of supply of interior quality/defective goods; any change request by Prime Bank must be entertained.

**2. Payment Payment:** Payment will be made within 30 (Thirty) days from receipt of bill from the Supplier. Payment will be made as per the following terms and conditions:

A. 90% of the unit price will be paid after satisfactory installation of the equipment & subsequent certification of IT division/concern users.

B. Remaining 10% of the unit price will be paid to the Supplier after 06 (Six) months satisfactory operation of the equipment.

C. Bank will deduct VAT & AIT as per govt. rules.

**3. Warranty:** 3 (years) Full warranty. During this period, the vendor shall repair any kind of defects including replacement of any parts at its own cost or replace the equipment if necessary.

**4. Support Level:** The Supplier shall provide immediate response either by phone, e-mail, and fax or by person to any of the Purchaser's queries related to support and service.

**5. Technical specification:** Attached in Annex-1

**6. After going through the terms & conditions, if you are interested to participate in the bidding process:**

A. Please submit your proposal in your company's letterhead pad as per format given in this page and signature of your company's authorized representative and must be submitted at the tender box of our office on 29.10.2015 from 10:30 am to 3.00 pm. No quotations shall be dropped before or after this time period.

B. Please return this letter with signature of authorized signatory and seal of the company as proof of acceptance of the terms & conditions.

Thanking you.

Sincerely yours,

**Md. Shahidul Hoque**  
**Senior Vice President**



Specification		Bidder's Response
Brand	Any renowned brand	
Model	Laptop with 360 degree screen (Please mention)	
Processor	Intel Core i5-5200U Processor (3M Cache, 2.20 GHz)	
Chipset	Please mention	
HDD (Minimum)	500 GB	
RAM	4 GB DDR3	
Display size (minimum)	14" Multimode HD Display with 10 point Multi Touch and IPS Technology	
External I/O ports	(1) USB 3.0+ (1) USB 2.0 (Minimum), RJ45 Ethernet, HDMI out, Headphone out, Microphone in	
Speakers	Stereo Speakers	
Webcam (minimum)	Integrated 720p HD webcam	
NIC	10/100/1000 Ethernet	
Wireless technologies	Wireless 802.11 b/g/n	
Bluetooth	Integrated Bluetooth Technology 4.0	
Power supply type	Please mention	
Battery (minimum)	5 Hours with 3-cell Lithium Ion Battery	
Product Dimension	Please mention	
Product Weight (maximum)	3.1 LBS	
Operating System	Microsoft Windows 8.1 Professional with Original License	
Warranty	03 Years Full warranty	
Delivery time	Ready stock	

*[Handwritten mark]*

