



Prime Bank Limited

a bank with a difference

Facility Management Division

Prime/HO/FMD/2015/NLPI/20388

August 23, 2015

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Sub: Request for submission of price proposal of Network Laser Printer for different branches and divisions of Prime Bank Ltd.

Dear Sir,

Please know that Prime Bank Limited intends to purchase Network Laser Printer for different branches and divisions of Prime Bank Ltd. For this purpose, we are inviting you to submit financial offer along with technical specification in your letterhead pad using following format:

Lot- A: Network Laser Printer.

| Item Description | Unit Price in BDT (inclusive VAT & Tax) | Qty | Total Price in BDT (inclusive VAT & Tax) | Remarks |
|-----------------------|--|--------------|---|---------|
| Network Laser Printer | | 15 (Fifteen) | | |

Terms & Conditions:

1. Delivery & Installation:

- A. From ready-stock (1 week).
- B. The supplier will deliver & install the products to the Bank's selected location (anywhere in the country). No additional cost will be paid by the bank for transportation.
- C. In case of supply of inferior quality/defective goods; any change request by Prime Bank must be entertained.

2. Payment: Payment will be made within 30 (Thirty) days from receipt of bill from the Supplier. Payment will be made as per the following terms and conditions:

- A. 90% of the unit price will be paid after satisfactory installation of the equipment & subsequent certification of IT division/concerned users.
- B. Remaining 10% of the unit price will be paid to the Supplier after 06 (Six) months of satisfactory operation of the equipment.
- C. Bank will deduct VAT & AIT as per govt. rules.

3. Warranty: 03 (Three) years full warranty. During this period, the vendor shall repair any kind of defects including replacement of any parts at its own cost or replace the equipment if necessary.

4. Support Level: The Supplier shall provide immediate response either by phone, e-mail, and fax or by person to any of the Purchaser's queries related to support and service.

5. Technical specification: Technical specification is attached in page-2. Bidder's response will be filled up by participant companies.

Facility Management Division

Specification of Application Server:

| Specification | | Bidder's Response |
|--|--|-------------------|
| Brand | Any renowned brand | |
| Model | Please mention | |
| Type | Laser Printer | |
| Print Speed (minimum) | 40 ppm | |
| Resolution | Please mention | |
| Warm-Up Time (when the printer is turned on) | Please mention | |
| Feeder | Please mention | |
| Paper Input (minimum) | 150 sheets | |
| Paper Output (minimum) | 100 sheets | |
| Paper Size | Please mention | |
| Memory (RAM) (minimum) | 256 MB | |
| Network Interface | 10/100/1000 Ethernet LAN | |
| Interface | USB 2.0 Hi-speed | |
| Compatible Operating System | Win 7 (32/64 bits), Win 8 (32/64 bits), Win 8.1 (32/64 bits), Win 10 (32/64 bits), Linux | |
| Warranty | 03 years full with support & spare parts | |
| Delivery time | Ready stock | |


6. After going through the terms & conditions, if you are interested to participate in the bidding process:

A. Please submit your proposal in your company's letterhead pad as per format given in this page and signature of your company's authorized representative and must be submitted at the tender box of our office on 01.09.2015 from 10:30 am to 3.00 pm. No quotations shall be dropped before or after this time period.

B. Please return this letter with signature of authorized signatory and seal of the company as proof of acceptance of the terms & conditions.

Thanking you.

Sincerely yours,



2015/09/01

Md. Shahidul Hoque
Senior Vice President